

Elbert County Library District dba Pines & Plains Libraries
Board of Trustees Minutes
October 22, 2025

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled meeting at the Elizabeth Library.

1. Call Meeting to Order: The meeting was called to order at 6:00pm by RuthAnn Stricker.
2. Roll Call and Verification of Quorum: Board Members present: RuthAnn Stricker, Maral Heggemeier, Alessandra Navetta, Alan Krenek, and Lisa Hurst
Staff: Director Susan Byrne and Administrative Assistant Nat Nelson
3. Acceptance of the Agenda:
Motion to accept the agenda.
Maral Heggemeier made the motion; Alan Krenek 2nd
All in favor.
4. Consent Agenda:
 - a. September 24, 2025, Regular Meeting Minutes: Minutes reviewed, no comments
 - b. October 8, 2025, Study Session Minutes: Minutes reviewed, no comments
 - c. Correspondence: Letter from Gaye Thomasson thanking the Board for its recognition of Robert Thomasson's service to the Board.
 - d. August Bank Reconciliations: Alessandra Navetta provided the Board with a comprehensive review of the District funds status for August because those numbers were not available during the September meeting.
The Community Banks of Colorado checking account has a balance of \$1,666,266.45.
The Community Banks of Colorado payroll account has a balance of \$24,175.62.
The ColoTrust account has a balance of \$757,243.46.
The CSafe1 account has a balance of \$615,989.86.
The CSafe3 account has a balance of \$746,298.38.
The gross total of all accounts is \$3,809,973.77.
 - e. September Bank Reconciliations: Alessandra Navetta provided the Board with a comprehensive review of the District funds status for September:
The Community Banks of Colorado checking account has a balance of \$1,574,304.53.

The Community Banks of Colorado payroll account has a balance of \$29,112.67.
The ColoTrust account has a balance of \$759,936.72.
The CSafe1 account has a balance of \$618,209.58.
The CSafe3 account has a balance of \$748,987.66.
The gross total of all accounts is \$3,730,551.16.

- f. September Budget to Actual: Total expenditures through September are \$968,754.38 of the \$1,551,894.00 budget, which is 62.42%. January through September accounts for 75% of the year.

Motion to approve Consent Agenda as well as the August Bank Reconciliations.
Maral Heggemeier made the motion; Lisa Hurst 2nd
All in favor.

5. Committee Reports:

- a. BOCC Meeting Update: Lisa Hurst attended the BOCC meeting on October 22. The Health Department gave a presentation about the upcoming blood drives in January and April.
- b. Foundation Meeting Update: The Foundation met on October 18 and discussed Colorado Gives Day that runs from November 1 through December 19.

6. Director's Report: Director Byrne provided a copy of her report to the Board.

7. 2026 Budget Hearing:

Maral Heggemeier made a motion to adjourn the regular meeting and to open the public hearing. Alan Krenek seconded the motion. All aye.
RuthAnn Stricker opened the public hearing on Wednesday, October 22 at 6:34 pm.
No members of the public were present.
Maral Heggemeier made a motion to adjourn the public hearing and Lisa Hurst seconded the motion. All aye.
RuthAnn Stricker closed the public hearing at 6:44 pm
Alan Krenek made a motion to re-open the library board's regular meeting. Maral Heggemeier seconded the motion. All aye.
RuthAnn Stricker re-opened the regular meeting.

8. 2026 Budget and Allocation of Funds: The Board approved the 2026 budget and the allocation of funds.

Motion 25-10-01:

Motion to approve the proposed budget for 2026.

Alan Krenek made the motion; Maral Heggemeier 2nd
All in favor.

Motion 25-10-02:

Motion to appropriate sums of money for 2026.

Alan Krenek made the motion; Maral Heggemeier 2nd
All in favor.

9. Board Self Evaluation: Director Byrne provided the Board with the Board self-evaluation packets. The Board will fill out their self-evaluations and return them to Board President RuthAnn Stricker.

10. Public Comment: None

11. Any Other Items/Business from Board Members: None

12. Next meeting:

- a. Board Meeting, Tuesday, November 25, 2025, at 4 pm at the Elizabeth Library.

13. Adjourn:

Motion to adjourn meeting at 6:52 pm

Lisa Hurst made the motion; Alan Krenek 2nd
All in favor.

Respectfully submitted by Nat Nelson, Administrative Assistant

Motion 25-10-01: Alan Krenek made a motion to approve the proposed budget for 2026. The motion was seconded by Maral Heggemeier. All in favor.

Motion 25-10-02: Alan Krenek made a motion to appropriate sums of money for 2026. The motion was seconded by Maral Heggemeier. All in favor.

Elbert County Library District
dba Pines & Plains Libraries
Board of Trustees
Resolution to Adopt Budget
(Pursuant to 29-1-108, C.R.S.)
Resolution 25-10-01
October 22, 2025

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE ELBERT COUNTY LIBRARY DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2026 AND ENDING ON THE LAST DAY OF DECEMBER 2026.

WHEREAS, the Board of Trustees of Elbert County Library District has appointed Susan Byrne, Director to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Susan Byrne, Director has submitted a proposed budget to this governing body on September 24, 2025, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 22, 2025, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ELBERT COUNTY LIBRARY DISTRICT, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Elbert County Library District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the President and Treasurer and made a part of the public records of the District.

ADOPTED, this 22nd day of October, A.D. 2025

By: _____
RuthAnn Stricker, Board President

By: _____
Lisa Hurst, Board Secretary

Elbert County Library District
dba Pines & Plains Libraries
Board of Trustees
Resolution to Appropriate Sums of Money
(Pursuant to 29-1-108, C.R.S.)
Resolution 25-10-02
October 22, 2025

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE ELBERT COUNTY LIBRARY DISTRICT, COLORADO, FOR THE 2026 BUDGET YEAR.

WHEREAS, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on October 22, 2025, and;

WHEREAS, the Board of Trustees has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Elbert County Library District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ELBERT COUNTY LIBRARY DISTRICT, COLORADO:

That the following sums are hereby appropriated from the revenue of each fund to each fund, for purposes stated as of January 1, 2026: Please see attached 2026 Budget
ADOPTED this 22nd day of October, A.D. 2025.

By: _____
RuthAnn Stricker, Board President

By: _____
Lisa Hurst, Board Secretary