

Elbert County Library District dba Pines & Plains Libraries
Board of Trustees Minutes
June 25, 2025

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled meeting at the Simla Library.

1. Call Meeting to Order: The meeting was called to order at 6:14 pm by RuthAnn Stricker.
2. Roll Call and Verification of Quorum: Board Members present: RuthAnn Stricker, Maral Heggemeier, Alessandra Navetta, Alan Krenek, and Lisa Hurst
Staff: Director Susan Byrne, Simla Branch Manager Kathy Wilkinson, and Administrative Assistant Nat Nelson
3. Acceptance of the Agenda:
Motion to accept the agenda.
Alan Krenek made the motion; Maral Heggemeier 2nd
All in favor.
4. Consent Agenda:
 - a. May 29, 2025, Regular Meeting Minutes: Minutes reviewed, no comments
 - b. Correspondence: Auditor Communication Letter to the Board
 - c. May Bank Reconciliation: Alessandra Navetta provided the Board with a comprehensive review of the District funds status for May:
The Community Banks of Colorado checking account has a balance of \$13,300.31.
The new Community Banks of Colorado checking account has a balance of \$1,316,425.70.
The Community Banks of Colorado payroll account has a balance of \$35,988.76.
The ColoTrust account has a balance of \$748,951.87.
The CSafe1 account has a balance of \$609,178.64.
The CSafe2 account has a balance of \$738,046.38.
The gross total of all accounts is \$3,461,891.66.
 - d. May Budget to Actual: Total expenditures through May are \$550,744.03 of the \$1,551,894.00 budget, which is 35.49%. January through May accounts for 42% of the year.
Motion to approve Consent Agenda.
Lisa Hurst made the motion; Alan Krenek 2nd
All in favor.

5. Committee Reports:

- a. BOCC Meeting Update: Lisa Hurst attended the BOCC meetings on June 12 and June 25. During the meeting on June 12, County Road and Bridge spoke about road damage throughout the county. During the meeting on June 25, the Sheriff's Department expressed the need for two new vehicles. The commissioners approved a new term for the Sheriff and the Coroner.
- b. SDA Board Member Workshop: New laws have prompted the need for library policy updates.
- c. Foundation Meeting Update: During the June meeting, the foundation divided attendees into committees to work on separate projects.

6. Director's Report: Director Byrne provided a copy of her report to the Board.

7. Add Sarah Coleman and Alessandra Navetta as authorized signers of the safe deposit box at Community Banks of Colorado:

Motion 25-06-01:

Motion to add Sarah Coleman and Alessandra Navetta, as authorized signers, to the Community Banks of Colorado Safe Deposit Box.

Maral Heggemeier made the motion; Alan Krenek 2nd
All in favor.

8. Policy Updates:

- a. CORA Request charge: Change the per hour cost of open records request, after the first free hour, from \$33.58 to \$41.37.
- b. SB25-276 Protect Civil Rights Immigration Status: Director Byrne is still working on this policy. All Staff received training on this topic during the 2025 All Staff Day.
- c. Social Media Policy: Director Byrne presented the Board with a draft copy of a social media policy.

9. Public Comment: None

10. Any Other Items/Business from Board Members: None

11. Next meeting:

- a. Board Meeting, Wednesday, July 23, 2025, at 6 pm at the Elizabeth Library.

12. Adjourn:

Motion to adjourn meeting at 7:28 pm

Alessandra Navetta made the motion; Maral Heggemeier 2nd

All in favor.

Respectfully submitted by Nat Nelson, Administrative Assistant

Motion 25-06-01: Maral Heggemeier made a motion to add Sarah Coleman and Alessandra Navetta, as authorized signers, to the Community Banks of Colorado Safe Deposit Box. The motion was seconded by Alan Krenek. All in favor.

Elbert County Library District
dba Pines & Plains Libraries
Board of Trustees

Resolution to Add Authorized Signers to Safe Deposit Box

Resolution 25-06-01

June 25, 2025

WHEREAS, it is the desire of the Pines & Plains Libraries Board of Trustees to add Sarah Coleman and Alessandra Navetta, as authorized signers, to the Community Banks of Colorado Safe Deposit Box.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees has added authorized signers to the Community Banks of Colorado Safe Deposit Box.

Approved this 25th day of June 2025 by the Pines & Plains Libraries Board of Trustees.

By:_____

RuthAnn Stricker, Board President

By:_____

Lisa Hurst, Board Secretary