

Elbert County Library District dba Pines & Plains Libraries
Board of Trustees Minutes
May 29, 2025

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled meeting at the Kiowa Library and online via Microsoft Teams.

1. Call Meeting to Order: The meeting was called to order at 6:55 pm by RuthAnn Stricker.
2. Roll Call and Verification of Quorum: Board Members present: RuthAnn Stricker, Maral Heggemeier, Alessandra Navetta (virtually), Alan Krenek, and Lisa Hurst (virtually)
Staff: Director Susan Byrne and Administrative Assistant Nat Nelson
Guests: Lori Hendrick of May, Jackson, Hendrick, LLC and Mary Ellen Denomy
3. Acceptance of the Agenda:
Motion to approve the agenda.
Maral Heggemeier made the motion; Alan Krenek 2nd
All in favor.
4. Presentation of the Audit – Lori Hendrick, May Jackson Hendrick, LLC:
 - a. Lori Hendrick was onsite at the Elizabeth Library to perform the field work for the audit in the last week of January.
 - b. The audit findings prompted a total of twenty-two adjusting journal entries.

Motion 25-05-01:

Motion to approve the final audit results for 2024.

Maral Heggemeier made the motion; Alan Krenek 2nd
All in favor.

5. Consent Agenda:
 - a. April 23, 2025, Regular Meeting Minutes: Minutes reviewed, no comments
 - b. May 14, 2025, Study Session Minutes: Minutes reviewed, no comments
 - c. Correspondence: Card from Laurie Van Court
 - d. April Bank Reconciliation: Alessandra Navetta provided the Board with a comprehensive review of the District funds status for April:
The Community Banks of Colorado checking account has a balance of \$13,300.31.

The new Community Banks of Colorado checking account has a balance of \$918,257.79.

The Community Banks of Colorado payroll account has a balance of \$91,817.36.

The ColoTrust accounts have a balance of \$746,175.81.

The CSafe1 account has a balance of \$606,901.06.

The CSafe2 account has a balance of \$735,287.02.

The gross total of all accounts is \$3,111,739.35.

- e. April Budget to Actual: Total expenditures through April are \$425,291.76 of the \$1,551,894.00 budget, which is 27.41%. January through April accounts for 33.33% of the year.

Motion to approve Consent Agenda.

Alan Krenek made the motion; Maral Heggemeier 2nd

All in favor.

6. Committee Reports:

- a. BOCC Meeting Update: RuthAnn Stricker attended the BOCC meetings on May 14 and May 28. During the meeting on May 28, the commissioners spoke about the damage caused by the previous storms in the county.
- b. Foundation Meeting Update: During the May meeting, the foundation elected new officers and spoke about recruiting new members. The Foundation Board spoke about training opportunities as well as fundraising through grants. Director Byrne provided the Board with information on two grants which the Foundation is evaluating. One grant is for putting EV chargers in the library parking lot, and the other is a grant through the Anschutz Family Foundation.

7. Director's Report: Director Byrne provided a copy of her report to the Board.

8. Kiowa ADA Restroom Renovation – Study Session:

- a. The Board had a Study Session on Wednesday, May 14 at Kiowa to discuss future building changes at the Kiowa Library.

9. Financial Updates:

- a. Add Alessandra Navetta to bank accounts at Community Banks of Colorado, CSAFE, and ColoTrust

Motion 25-05-02:

Motion to add Alessandra Navetta, as an authorized signer, to all Community Banks of Colorado accounts, the CSAFE accounts, and the ColoTrust account.

Maral Heggemeier made the motion; Alan Krenek 2nd
All in favor.

- b. Remove Alan Krenek from bank accounts at Community Banks of Colorado, CSAFE, and ColoTrust.
 - i. Alan Krenek will be removed, as an authorized signer, at the next meeting.
- c. Regular Transfers from Community Banks of Colorado regular checking account to Community Banks of Colorado payroll checking account

Motion 25-05-03:

Motion to transfer \$60,000 from the Community Banks of Colorado new checking account to the Community Banks of Colorado payroll account monthly through the rest of the 2025 calendar year.

Maral Heggemeier made the motion; Alan Krenek 2nd
All in favor.

10. Public Comment: None

11. Any Other Items/Business from Board Members: None

12. Next meetings:

- a. Board Meeting, Wednesday, June 25, 2025, at 6 pm at the Simla Library.

13. Adjourn:

Motion to adjourn meeting at 8:42 pm

Maral Heggemeier made the motion; Lisa Hurst 2nd
All in favor.

Respectfully submitted by Nat Nelson, Administrative Assistant

Motion 25-05-01: Maral Heggemeier made a motion to approve the final audit results for 2024. The motion was seconded by Alan Krenek. All in favor.

Motion 25-05-02: Maral Heggemeier made a motion to add Alessandra Navetta, as an authorized signer, to all Community Banks of Colorado accounts, the CSAFE accounts, and the ColoTrust account. The motion was seconded by Alan Krenek. All in favor.

Motion 25-05-03: Maral Heggemeier made a motion to transfer \$60,000 from the Community Banks of Colorado new checking account to the Community Banks of Colorado payroll account monthly through the rest of the 2025 calendar year. The motion was seconded by Alan Krenek. All in favor.

Elbert County Library District
dba Pines & Plains Libraries
Board of Trustees
Resolution to Approve the 2024 Final Audit Results
Resolution 25-05-01
May 29, 2025

WHEREAS, it is the desire of the Pines & Plains Libraries Board of Trustees to approve the final audit results for 2024.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees approves the final audit results for 2024.

Approved this 29th day of May 2025 by the Pines & Plains Libraries Board of Trustees.

By:_____

RuthAnn Stricker, Board President

By:_____

Lisa Hurst, Board Secretary

Elbert County Library District
dba Pines & Plains Libraries
Board of Trustees
Resolution to Add Authorized Signer to Bank Accounts
Resolution 25-05-02
May 29, 2025

WHEREAS, it is the desire of the Pines & Plains Libraries Board of Trustees to add Alessandra Navetta, as an authorized signer, to all Community Banks of Colorado accounts, the CSAFE accounts, and the ColoTrust account.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees has added an authorized signer to the Community Banks of Colorado accounts, the CSAFE accounts, and the ColoTrust account.

Approved this 29th day of May 2025 by the Pines & Plains Libraries Board of Trustees.

By:_____

RuthAnn Stricker, Board President

By:_____

Lisa Hurst, Board Secretary

Elbert County Library District
dba Pines & Plains Libraries
Board of Trustees

**Resolution to Transfer Funds to the Community Banks of Colorado Payroll
Account**

Resolution 25-05-03

May 29, 2025

WHEREAS, it is the desire of the Pines & Plains Libraries Board of Trustees to transfer \$60,000 from the Community Banks of Colorado new checking account to the Community Banks of Colorado payroll account monthly through the rest of the 2025 calendar year

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees has approved the transfer of funds to the Community Banks of Colorado payroll account.

Approved this 29th day of May 2025 by the Pines & Plains Libraries Board of Trustees.

By:_____

RuthAnn Stricker, Board President

By:_____

Lisa Hurst, Board Secretary