

Elbert County Library District dba Pines & Plains Libraries
Board of Trustees Minutes
February 26, 2025

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled meeting at the Elizabeth Library.

1. Call Meeting to Order: The meeting was called to order at 6:00 pm by RuthAnn Stricker.
2. Roll Call and Verification of Quorum: Board Members present: RuthAnn Stricker, Alan Krenek, Alessandra Navetta, Maral Heggemeier, and Lisa Hurst.
Staff: Elizabeth Branch Manager Sarah Coleman and Administrative Assistant Nat Nelson
3. Acceptance of the Agenda:
Motion to approve the agenda.
Maral Heggemeier made the motion; Alessandra Navetta 2nd
All approve.
4. Consent Agenda:
 - a. January 22, 2025, Regular Meeting Minutes: Minutes reviewed, no comments
 - b. February 12, 2025, Special Meeting Minutes: Minutes reviewed, no comments
 - c. February 12, 2025, Study Session Minutes: Minutes reviewed, no comments
 - d. Correspondence: None
 - e. January Bank Reconciliation: Alan Krenek provided the Board with a comprehensive review of the District funds status for January:
The Community Banks of Colorado checking account has a balance of \$415,063.83.
The Community Banks of Colorado payroll account has a balance of \$257,122.51.
The Community Banks of Colorado Money Market account has a balance of \$139.49.
The BMO Money Market account has a balance of \$1,202.33.
The ColoTrust accounts have a balance of \$738,175.43.
The CSafe accounts have a balance of \$1,327,472.43.
Gross total of all accounts is \$2,739,176.02.

- f. January Budget to Actual: Total expenditures through January are \$104,441.33 of the \$1,551,894.00 budget, which is 6.73%. January accounts for 8.33% of the year.

Motion to approve Consent Agenda minus the January Bank Reconciliation.

Maral Heggemeier made the motion; Alessandra Navetta 2nd

All approve.

Motion to approve the January Bank Reconciliation.

Maral Heggemeier made the motion; Alan Krenek 2nd

All approve.

5. Committee Reports:

- a. BOCC Meeting Update: Alessandra Navetta attended the Board of County Commissioners meetings during February. During the meeting on February 12, Director Byrne presented the annual library status report to the BOCC. During the meeting on February 26, the BOCC spoke about bills sent to the legislature. The county emergency manager presented a report to the BOCC.

6. Director's Report: Director Byrne provided a copy of her report to the Board.

7. Study Sessions:

- a. Set topic for next study session: The Board discussed potential topics for the next study session, deciding to let Director Byrne set the topic.

Motion 25-02-02:

Motion to leave the next study session topic up to the Director's discretion.

Maral Heggemeier made the motion; Lisa Hurst 2nd

All approve

8. Adding Sarah Coleman to Community Banks of Colorado Accounts: The Board discussed the need to add Sarah Coleman to the Community Banks of Colorado Accounts.

Motion 25-02-03:

Motion to add Sarah Coleman, as an authorized signer, to all Community Banks of Colorado Accounts.

Alan Krenek made the motion; Maral Heggemeier 2nd

All approve

9. Public Comment: None

10. Any Other Items/Business from Board Members: None

11. Next meetings: Board Study Session, Wednesday, March 12, 2025, at 3 pm at the Elizabeth Library.

12. Adjourn:

Motion to adjourn meeting at 6:35 pm

Maral Heggemeier made the motion; Alan Krenek 2nd

All approve.

Respectfully submitted by Nat Nelson, Administrative Assistant

Motion 25-02-02: Maral Heggemeier made a motion to leave the next study session topic up to the Director's discretion. The motion was seconded by Lisa Hurst. All in favor.

Motion 25-02-03: Alan Krenek made a motion to add Sarah Coleman, as an authorized signer, to all Community Banks of Colorado Accounts. The motion was seconded by Maral Heggemeier. All in favor.

Elbert County Library District
dba Pines & Plains Libraries
Board of Trustees

Resolution to Add Authorized Signer to Community Banks of Colorado Accounts

Resolution 25-02-03

February 26, 2025

WHEREAS, it is the desire of Pines & Plains Libraries Board of Trustees to add Sarah Coleman, as an authorized signer, to all Community Banks of Colorado Accounts.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees has added an authorized signer to Community Banks of Colorado Accounts.

Approved this 26th day of February 2025 by the Pines & Plains Libraries Board of Trustees.

By:_____

RuthAnn Sticker, Board President

By:_____

Alessandra Navetta, Board Secretary