

Elbert County Library District dba Pines & Plains Libraries 2025 Budget

	2023 Actual	2024 Approved Budget	2025 Proposed Budget
Revenues			
Non-Operating Revenue			
Property Tax	\$ 1,244,680.00	\$ 1,588,431.00	\$ 1,696,604.00
SOT Tax	\$ 200,592.00	\$ 150,000.00	\$ 170,000.00
Interest on Taxes	\$ -	\$ 525.00	\$ -
Investment Income	\$ 22,534.00	\$ 12,000.00	\$ 25,000.00
Grants CO State Library	\$ 9,761.00	\$ 9,706.00	\$ 10,058.00
Other Grants	\$ 5,301.00	\$ -	\$ -
Total Non-Operating Revenue		\$ 1,760,662.00	\$ 1,901,662.00
Operating Revenue			
P&PL Meeting Room	\$ -	\$ 500.00	\$ 500.00
Copies, Faxes & Fees	\$ -	\$ 3,500.00	\$ 3,500.00
Miscellaneous	\$ -	\$ 1,000.00	\$ 1,000.00
Total Operating Revenue	\$ 5,917.00	\$ 5,000.00	\$ 5,000.00
TOTAL REVENUE	\$ 1,488,785.00	\$ 1,765,662.00	\$ 1,906,662.00
Expenditures			
Salaries and Benefits			
Library Director	\$ -	\$ 113,000.00	\$ 118,650.00
Admin Asst	\$ -	\$ 21,000.00	\$ 22,500.00
Branch Managers	\$ -	\$ 223,000.00	\$ 235,000.00
Library Service Leads	\$ -	\$ 140,000.00	\$ 155,000.00
Library Service Technicians	\$ -	\$ 144,000.00	\$ 171,000.00
Activity Services Guides	\$ -	\$ 78,000.00	\$ 85,000.00
Substitutes	\$ -	\$ 18,000.00	\$ 20,000.00
Health & Dental Insurance	\$ -	\$ 73,450.00	\$ 73,450.00
HSA Contributions	\$ -	\$ 3,600.00	\$ 3,600.00
HSA Fees	\$ -	\$ 135.00	\$ 135.00
Workers Compensation x 0.0025	\$ -	\$ 1,900.00	\$ 2,100.00
PERA x 0.1476	\$ -	\$ 109,000.00	\$ 120,000.00
Medicare x 0.0145	\$ -	\$ 11,000.00	\$ 11,800.00
Unemployment Insurance x 0.002	\$ -	\$ 1,500.00	\$ 3,500.00
FAMLI x .0045	\$ -	\$ 3,400.00	\$ 3,700.00
	\$ 691,909.00	\$ 940,985.00	\$ 1,025,435.00
Facilities			
Current Capital Improvements	\$ -	\$ 50,000.00	\$ 50,000.00
Rent - Simla	\$ -	\$ 24,000.00	\$ 24,000.00
Property/Liability/D&O Insurance	\$ -	\$ 20,000.00	\$ 22,000.00
Building Repair & Maintenance	\$ -	\$ 25,000.00	\$ 25,000.00
Furniture/Equipment Repair	\$ -	\$ 2,000.00	\$ 7,875.00
Grounds Maintenance	\$ -	\$ 10,000.00	\$ 12,000.00
Janitorial Service	\$ -	\$ 13,000.00	\$ 14,000.00
Janitorial Supplies	\$ -	\$ 3,000.00	\$ 3,000.00
Double EI - Simla	\$ -	\$ 4,440.00	\$ 4,440.00
Electric, Gas, and Water	\$ -	\$ 23,000.00	\$ 23,000.00
Trash	\$ -	\$ 3,600.00	\$ 3,600.00
Telephone	\$ -	\$ 13,000.00	\$ 13,000.00
Internet	\$ -	\$ 5,000.00	\$ 5,200.00
Total Facilities	\$ 92,493.00	\$ 196,040.00	\$ 207,115.00

Programs & Outreach

CO State Grant	\$ -	\$ 9,761.00	\$ 9,824.00
Other Grants	\$ -	\$ -	\$ -
Summer Reading Program	\$ -	\$ 10,000.00	\$ 14,000.00
Other Library Programs - District	\$ -	\$ 1,500.00	\$ 1,500.00
Other Library Programs - Elizabeth	\$ -	\$ 3,000.00	\$ 5,000.00
Other Library Programs - Elbert	\$ -	\$ 1,000.00	\$ 1,000.00
Other Library Programs - Kiowa	\$ -	\$ 3,000.00	\$ 4,000.00
Other Library Programs - Simla	\$ -	\$ 3,000.00	\$ 4,000.00
Total Programs & Outreach	\$ 19,496.00	\$ 31,261.00	\$ 39,324.00

Technology & Support Services

IT Specialist/Support	\$ -	\$ 30,000.00	\$ 30,000.00
Integrated Library System	\$ -	\$ 6,000.00	\$ 6,500.00
Hardware	\$ -	\$ 10,000.00	\$ 12,000.00
Software & Peripherals	\$ -	\$ 5,000.00	\$ 6,000.00
Total Technology & Support Services	\$ 22,411.00	\$ 51,000.00	\$ 54,500.00

Library Materials

Printed Materials - Elizabeth	\$ -	\$ 19,850.00	\$ 21,000.00
Printed Materials - Elbert	\$ -	\$ 3,000.00	\$ 3,000.00
Printed Materials - Kiowa	\$ -	\$ 13,647.00	\$ 13,647.00
Printed Materials - Simla	\$ -	\$ 13,648.00	\$ 13,648.00
Non-Print Materials - Elizabeth	\$ -	\$ 9,300.00	\$ 9,300.00
Non-Print Materials - Elbert	\$ -	\$ 2,000.00	\$ 2,000.00
Non-Print Materials - Kiowa	\$ -	\$ 6,394.00	\$ 6,394.00
Non-Print Materials - Simla	\$ -	\$ 6,393.00	\$ 6,393.00
eBooks/eAudio	\$ -	\$ -	\$ 8,000.00
Magazines	\$ -	\$ 1,500.00	\$ 1,500.00
Databases	\$ -	\$ 8,000.00	\$ 2,500.00
Library Collection Supplies - Elizabeth	\$ -	\$ 2,000.00	\$ 2,000.00
Library Collection Supplies - Elbert	\$ -	\$ 200.00	\$ 200.00
Library Collection Supplies - Kiowa	\$ -	\$ 1,145.00	\$ 1,145.00
Library Collection Supplies - Simla	\$ -	\$ 1,145.00	\$ 1,145.00
Total Library Materials	\$ 66,184.00	\$ 88,222.00	\$ 91,872.00

Administration

Treasurer's Fee (3%)	\$ -	\$ 47,653.00	\$ 50,898.00
Bank Fees	\$ -	\$ 100.00	\$ 100.00
Credit Card Fees	\$ -	\$ 200.00	\$ 200.00
Contingency	\$ -	\$ 1,000.00	\$ 1,000.00
Office Supplies - District	\$ -	\$ 2,800.00	\$ 2,600.00
Office Supplies - Elizabeth	\$ -	\$ 1,600.00	\$ 1,800.00
Office Supplies - Elbert	\$ -	\$ 300.00	\$ 300.00
Office Supplies - Kiowa	\$ -	\$ 1,600.00	\$ 1,600.00
Office Supplies - Simla	\$ -	\$ 1,600.00	\$ 1,600.00
Advertising - Public Notice	\$ -	\$ 50.00	\$ 50.00
Marketing	\$ -	\$ 2,250.00	\$ 3,250.00
Postage	\$ -	\$ 750.00	\$ 750.00
Travel	\$ -	\$ 7,000.00	\$ 7,000.00
Employee Rewards/Recognition	\$ -	\$ 2,000.00	\$ 3,000.00
Audit	\$ -	\$ 10,000.00	\$ 15,000.00
Courier Services	\$ -	\$ 6,615.00	\$ 7,000.00
Legal & Human Resources	\$ -	\$ 20,000.00	\$ 20,000.00
Professional Services	\$ -	\$ 12,000.00	\$ 12,000.00
Meetings/Training	\$ -	\$ 3,000.00	\$ 3,000.00
Professional Membership	\$ -	\$ 2,500.00	\$ 2,500.00
Total Administration	\$ 99,478.00	\$ 123,018.00	\$ 133,648.00

TOTAL EXPENDITURES

\$ 991,971.00	\$ 1,430,526.00	\$ 1,551,894.00
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FUNDS

General Fund	Beginning General Fund Balance	\$ 1,718,716.00	\$ 2,215,531.00	\$ 2,709,672.00	
	<i>TABOR Reserves</i>	\$ (29,759.00)	\$ (42,916.00)	\$ (46,557.00)	3% of expenses
	Total Revenue	\$ 1,488,785.00	\$ 1,765,662.00	\$ 1,906,662.00	
	Total Expenses	\$ (991,970.00)	\$ (1,430,526.00)	\$ (1,551,894.00)	
	General Fund End Balance	\$ 2,215,531.00	\$ 2,709,672.00	\$ 3,017,883.00	
Capital Improvement Fund	Cap Imp Fund Contribution		\$ 300,000.00	\$ 300,000.00	
	Cap Imp Fund Balance		\$ 1,823,100.00	\$ 2,123,100.00	
	TOTAL FUNDS BALANCE		\$ 4,532,772.00	\$ 5,140,983.00	

Highlighted in green = audited numbers