

Pines & Plains Libraries Approved 2004 Budget - January 4, 2024		2022	2023	2024
		Actual	Approved Budget	Approved Budget
Revenues				
Non-Operating Revenue				
	Property Tax	\$ 1,277,046.00	\$ 1,230,000.00	\$ 1,588,431.00
	SOT Tax	\$ 170,895.00	\$ 150,000.00	\$ 150,000.00
	Interest on Taxes	\$ 1,648.00	\$ 525.00	\$ 525.00
	Investment Income	\$ 2,028.00	\$ 2,000.00	\$ 12,000.00
	Grants CO State Library	\$ 9,675.00	\$ 9,761.00	\$ 9,706.00
	Other Grants	\$ 11,404.00	\$ -	
Total Non-Operating Revenue			\$ 1,392,286.00	\$ 1,760,662.00
Operating Revenue				
	P&PL Meeting Room		\$ 500.00	\$ 500.00
	Copies, Faxes & Fees		\$ 3,500.00	\$ 3,500.00
	Miscellaneous		\$ 1,000.00	\$ 1,000.00
Total Operating Revenue		\$ 3,592.00	\$ 5,000.00	\$ 5,000.00
TOTAL REVENUE		\$ 1,476,288.00	\$ 1,397,286.00	\$ 1,765,662.00
Expenditures				
Salaries and Benefits				
	Library Director		\$ 100,000.00	\$ 113,000.00
	Admin Asst		\$ 20,200.00	\$ 21,000.00
	Branch Managers		\$ 197,050.00	\$ 223,000.00
	Library Service Leads		\$ 110,900.00	\$ 140,000.00
	Library Service Technicians		\$ 112,000.00	\$ 144,000.00
	Activity Services Guides		\$ 65,000.00	\$ 78,000.00
	Substitutes		\$ 11,000.00	\$ 18,000.00
	Health & Dental Insurance		\$ 65,000.00	\$ 73,450.00
	HSA Contributions		\$ 3,600.00	\$ 3,600.00
	HSA Fees		\$ 135.00	\$ 135.00
	Workers Compensation x 0.0025		\$ 1,500.00	\$ 1,900.00
	PERA x 0.1476		\$ 91,010.00	\$ 109,000.00
	Medicare x 0.0145		\$ 8,941.00	\$ 11,000.00
	Unemployment Insurance x 0.002		\$ 1,000.00	\$ 1,500.00
	FAMLI x .0045			\$ 3,400.00
		\$ 559,296.00	\$ 787,336.00	\$ 940,985.00
Facilities				
	Current Capital Improvements		\$ 50,000.00	\$ 50,000.00
	Rent - Simla		\$ 24,000.00	\$ 24,000.00
	Property/Liability/D&O Insurance		\$ 16,000.00	\$ 20,000.00
	Building Repair & Maintenance		\$ 15,000.00	\$ 25,000.00
	Furniture/Equipment Repair		\$ 1,000.00	\$ 2,000.00
	Grounds Maintenance		\$ 10,000.00	\$ 10,000.00
	Janitorial Service		\$ 11,000.00	\$ 13,000.00
	Janitorial Supplies		\$ 1,000.00	\$ 3,000.00
	Double EI - Simla		\$ 3,700.00	\$ 4,440.00
	Electric, Gas, and Water		\$ 18,000.00	\$ 23,000.00
	Trash		\$ 1,500.00	\$ 3,600.00
	Telephone		\$ 11,000.00	\$ 13,000.00
	Internet		\$ 3,500.00	\$ 5,000.00

		2022 Actual	2023 Approved Budget	2024 Approved Budget
	Total Facilities	\$ 92,941.00	\$ 165,700.00	\$ 196,040.00
Programs & Outreach				
	CO State Grant		\$ 9,761.00	\$ 9,761.00
	Other Grants		\$ -	\$ -
	Summer Reading Program		\$ 5,000.00	\$ 10,000.00
	Other Library Programs - District		\$ 1,200.00	\$ 1,500.00
	Other Library Programs - Elizabeth		\$ 1,900.00	\$ 3,000.00
	Other Library Programs - Elbert		\$ 600.00	\$ 1,000.00
	Other Library Programs - Kiowa		\$ 1,900.00	\$ 3,000.00
	Other Library Programs - Simla		\$ 1,900.00	\$ 3,000.00
	Total Programs & Outreach	\$ 21,659.00	\$ 22,261.00	\$ 31,261.00
Technology & Support Services				
	IT Specialist/Support		\$ 30,000.00	\$ 30,000.00
	Integrated Library System		\$ 5,500.00	\$ 6,000.00
	Hardware		\$ 8,000.00	\$ 10,000.00
	Software & Peripherals		\$ 4,000.00	\$ 5,000.00
	Total Technology & Support Services	\$ 22,623.00	\$ 47,500.00	\$ 51,000.00
Library Materials				
	Printed Materials - Elizabeth		\$ 13,018.00	\$ 19,850.00
	Printed Materials - Elbert		\$ 3,950.00	\$ 3,000.00
	Printed Materials - Kiowa		\$ 13,016.00	\$ 13,647.00
	Printed Materials - Simla		\$ 13,016.00	\$ 13,648.00
	Non-Print Materials - Elizabeth		\$ 6,975.00	\$ 9,300.00
	Non-Print Materials - Elbert		\$ 2,325.00	\$ 2,000.00
	Non-Print Materials - Kiowa		\$ 6,975.00	\$ 6,394.00
	Non-Print Materials - Simla		\$ 6,975.00	\$ 6,393.00
	Magazines		\$ 2,500.00	\$ 1,500.00
	Databases		\$ 6,500.00	\$ 8,000.00
	Library Collection Supplies - Elizabeth		\$ 2,600.00	\$ 2,000.00
	Library Collection Supplies - Elbert		\$ 138.00	\$ 200.00
	Library Collection Supplies - Kiowa		\$ 1,645.00	\$ 1,145.00
	Library Collection Supplies - Simla		\$ 1,645.00	\$ 1,145.00
	Total Library Materials	\$ 71,741.00	\$ 81,278.00	\$ 88,222.00
Administration				
	Treasurer's Fee		\$ 39,153.00	\$ 47,653.00
	Bank Fees		\$ 100.00	\$ 100.00
	Credit Card Fees		\$ 200.00	\$ 200.00
	Contingency		\$ 1,000.00	\$ 1,000.00
	Office Supplies - District		\$ 2,800.00	\$ 2,800.00
	Office Supplies - Elizabeth		\$ 1,600.00	\$ 1,600.00
	Office Supplies - Elbert		\$ 300.00	\$ 300.00
	Office Supplies - Kiowa		\$ 1,600.00	\$ 1,600.00
	Office Supplies - Simla		\$ 1,600.00	\$ 1,600.00
	Advertising - Public Notice		\$ 50.00	\$ 50.00
	Marketing		\$ 2,250.00	\$ 2,250.00
	Postage		\$ 750.00	\$ 750.00
	Travel		\$ 7,000.00	\$ 7,000.00
	Employee Rewards/Recognition		\$ 1,500.00	\$ 2,000.00
	Audit		\$ 9,000.00	\$ 10,000.00
	Courier Services		\$ 6,300.00	\$ 6,615.00

		2022	2023	2024	
		Actual	Approved	Approved	
			Budget	Budget	
	Legal & Human Resources		\$ 20,000.00	\$ 20,000.00	
	Professional Services		\$ 12,000.00	\$ 12,000.00	
	Meetings/Training		\$ 3,000.00	\$ 3,000.00	
	Professional Membership		\$ 2,500.00	\$ 2,500.00	
	Total Administration	\$ 84,533.00	\$ 112,703.00	\$ 123,018.00	
TOTAL EXPENDITURES		\$ 852,793.00	\$ 1,216,778.00	\$ 1,430,526.00	
FUNDS					
General Fund	Beginning General Fund Balance	\$ 1,095,221.00	\$ 1,718,716.00	\$ 1,862,721.00	
	<i>TABOR Reserves</i>	\$ (25,584.00)	\$ (36,503.00)	\$ (42,916.00)	<i>3% of expenses</i>
	Total Revenue	\$ 1,476,288.00	\$ 1,397,286.00	\$ 1,760,662.00	
	Total Expenses	\$ (852,793.00)	\$ (1,216,778.00)	\$ (1,430,526.00)	
	General Fund End Balance	\$ 1,718,716.00	\$ 1,862,721.00	\$ 2,149,941.00	
Capital Improvement Fund	Cap Imp Fund Contribution		\$ 200,000.00	\$ 300,000.00	
	Cap Imp Fund Balance		\$ 1,323,100.00	\$ 1,823,100.00	
	TOTAL FUNDS BALANCE		\$ 3,185,821.00	\$ 3,973,041.00	
	Highlighted in green = audited numbers				