

Pines & Plains Libraries Proposed Budget - 2024		2022	2023	2024	2024
		Actual	Approved Budget	Proposed Budget	Proposed Budget with HH
<b>Revenues</b>					
<b>Non-Operating Revenue</b>					
	Property Tax	\$ 1,277,046.00	\$ 1,230,000.00	\$ 1,670,816.00	\$ 1,596,702.00
	SOT Tax	\$ 170,895.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
	Interest on Taxes	\$ 1,648.00	\$ 525.00	\$ 525.00	\$ 525.00
	Investment Income	\$ 2,028.00	\$ 2,000.00	\$ 12,000.00	\$ 12,000.00
	Grants CO State Library	\$ 9,675.00	\$ 9,761.00	\$ 9,706.00	\$ 9,706.00
	Other Grants	\$ 11,404.00	\$ -		
	<b>Total Non-Operating Revenue</b>		<b>\$ 1,392,286.00</b>	<b>\$ 1,843,047.00</b>	<b>\$ 1,768,933.00</b>
<b>Operating Revenue</b>					
	P&PL Meeting Room		\$ 500.00	\$ 500.00	\$ 500.00
	Copies, Faxes & Fees		\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
	Miscellaneous		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	<b>Total Operating Revenue</b>	<b>\$ 3,592.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>
	<b>TOTAL REVENUE</b>	<b>\$ 1,476,288.00</b>	<b>\$ 1,397,286.00</b>	<b>\$ 1,848,047.00</b>	<b>\$ 1,773,933.00</b>
<b>Expenditures</b>					
<b>Salaries and Benefits</b>					
	Library Director		\$ 100,000.00	\$ 113,000.00	\$ 113,000.00
	Admin Asst		\$ 20,200.00	\$ 21,000.00	\$ 21,000.00
	Branch Managers		\$ 197,050.00	\$ 223,000.00	\$ 223,000.00
	Library Service Leads		\$ 110,900.00	\$ 140,000.00	\$ 140,000.00
	Library Service Technicians		\$ 82,000.00	\$ 144,000.00	\$ 144,000.00
	Activity Services Guides		\$ 65,000.00	\$ 78,000.00	\$ 78,000.00
	Substitutes		\$ 11,000.00	\$ 18,000.00	\$ 18,000.00
	Health & Dental Insurance		\$ 65,000.00	\$ 73,450.00	\$ 73,450.00
	HSA Contributions		\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
	HSA Fees		\$ 135.00	\$ 135.00	\$ 135.00
	Workers Compensation x 0.0025		\$ 1,500.00	\$ 1,900.00	\$ 1,900.00
	PERA x 0.1476		\$ 85,040.00	\$ 109,000.00	\$ 109,000.00
	Medicare x 0.0145		\$ 8,354.00	\$ 11,000.00	\$ 11,000.00
	Unemployment Insurance x 0.002		\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
	FAMLI x .0045			\$ 3,400.00	\$ 3,400.00
		<b>\$ 559,296.00</b>	<b>\$ 750,779.00</b>	<b>\$ 940,985.00</b>	<b>\$ 940,985.00</b>
<b>Facilities</b>					
	Current Capital Improvements		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
	Rent - Simla		\$ 24,000.00	\$ 24,000.00	\$ 24,000.00
	Property/Liability/D&O Insurance		\$ 16,000.00	\$ 20,000.00	\$ 20,000.00
	Building Repair & Maintenance		\$ 15,000.00	\$ 25,000.00	\$ 25,000.00
	Furniture/Equipment Repair		\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
	Grounds Maintenance		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	Janitorial Service		\$ 11,000.00	\$ 13,000.00	\$ 13,000.00
	Janitorial Supplies		\$ 1,000.00	\$ 3,000.00	\$ 3,000.00
	Double EI - Simla		\$ 3,700.00	\$ 4,440.00	\$ 4,440.00
	Electric, Gas, and Water		\$ 18,000.00	\$ 23,000.00	\$ 23,000.00
	Trash		\$ 1,500.00	\$ 3,600.00	\$ 3,600.00
	Telephone		\$ 11,000.00	\$ 13,000.00	\$ 13,000.00
	Internet		\$ 3,500.00	\$ 5,000.00	\$ 5,000.00
	<b>Total Facilities</b>	<b>\$ 92,941.00</b>	<b>\$ 165,700.00</b>	<b>\$ 196,040.00</b>	<b>\$ 196,040.00</b>
<b>Programs &amp; Outreach</b>					
	CO State Grant		\$ 9,761.00	\$ 9,761.00	\$ 9,761.00
	Other Grants		\$ -	\$ -	\$ -
	Summer Reading Program		\$ 5,000.00	\$ 10,000.00	\$ 10,000.00

	2022	2023	2024	2024	
	Actual	Approved	Proposed	Proposed	
		Budget	Budget	Budget	
				with HH	
Other Library Programs - District		\$ 1,200.00	\$ 1,500.00	\$ 1,500.00	
Other Library Programs - Elizabeth		\$ 1,900.00	\$ 3,000.00	\$ 3,000.00	
Other Library Programs - Elbert		\$ 600.00	\$ 1,000.00	\$ 1,000.00	
Other Library Programs - Kiowa		\$ 1,900.00	\$ 3,000.00	\$ 3,000.00	
Other Library Programs - Simla		\$ 1,900.00	\$ 3,000.00	\$ 3,000.00	
<b>Total Programs &amp; Outreach</b>	<b>\$ 21,659.00</b>	<b>\$ 22,261.00</b>	<b>\$ 31,261.00</b>	<b>\$ 31,261.00</b>	
<b>Technology &amp; Support Services</b>					
IT Specialist/Support		\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	
Integrated Library System		\$ 5,500.00	\$ 6,000.00	\$ 6,000.00	
Hardware		\$ 8,000.00	\$ 10,000.00	\$ 10,000.00	
Software & Peripherals		\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	
<b>Total Technology &amp; Support Services</b>	<b>\$ 22,623.00</b>	<b>\$ 47,500.00</b>	<b>\$ 51,000.00</b>	<b>\$ 51,000.00</b>	
<b>Library Materials</b>					
Printed Materials - Elizabeth		\$ 13,018.00	\$ 19,850.00	\$ 19,850.00	
Printed Materials - Elbert		\$ 3,950.00	\$ 3,000.00	\$ 3,000.00	
Printed Materials - Kiowa		\$ 13,016.00	\$ 13,647.00	\$ 13,647.00	
Printed Materials - Simla		\$ 13,016.00	\$ 13,648.00	\$ 13,648.00	
Non-Print Materials - Elizabeth		\$ 6,975.00	\$ 9,300.00	\$ 9,300.00	
Non-Print Materials - Elbert		\$ 2,325.00	\$ 2,000.00	\$ 2,000.00	
Non-Print Materials - Kiowa		\$ 6,975.00	\$ 6,394.00	\$ 6,394.00	
Non-Print Materials - Simla		\$ 6,975.00	\$ 6,393.00	\$ 6,393.00	
Magazines		\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	
Databases		\$ 6,500.00	\$ 8,000.00	\$ 8,000.00	
Library Collection Supplies - Elizabeth		\$ 2,600.00	\$ 2,000.00	\$ 2,000.00	
Library Collection Supplies - Elbert		\$ 138.00	\$ 200.00	\$ 200.00	
Library Collection Supplies - Kiowa		\$ 1,645.00	\$ 1,145.00	\$ 1,145.00	
Library Collection Supplies - Simla		\$ 1,645.00	\$ 1,145.00	\$ 1,145.00	
<b>Total Library Materials</b>	<b>\$ 71,741.00</b>	<b>\$ 81,278.00</b>	<b>\$ 88,222.00</b>	<b>\$ 88,222.00</b>	
<b>Administration</b>					
Treasurer's Fee		\$ 39,153.00	\$ 50,125.00	\$ 47,902.00	
Bank Fees		\$ 100.00	\$ 100.00	\$ 100.00	
Credit Card Fees		\$ 200.00	\$ 200.00	\$ 200.00	
Contingency		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Office Supplies - District		\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	
Office Supplies - Elizabeth		\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	
Office Supplies - Elbert		\$ 300.00	\$ 300.00	\$ 300.00	
Office Supplies - Kiowa		\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	
Office Supplies - Simla		\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	
Advertising - Public Notice		\$ 50.00	\$ 50.00	\$ 50.00	
Marketing		\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	
Postage		\$ 750.00	\$ 750.00	\$ 750.00	
Travel		\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	
Employee Rewards/Recognition		\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	
Audit		\$ 9,000.00	\$ 10,000.00	\$ 10,000.00	
Courier Services		\$ 6,300.00	\$ 6,615.00	\$ 6,615.00	
Legal & Human Resources		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
Professional Services		\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	
Meetings/Training		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
Professional Membership		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
<b>Total Administration</b>	<b>\$ 84,533.00</b>	<b>\$ 112,703.00</b>	<b>\$ 125,490.00</b>	<b>\$ 123,267.00</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 852,793.00</b>	<b>\$ 1,180,221.00</b>	<b>\$ 1,432,998.00</b>	<b>\$ 1,430,775.00</b>	
<b>FUNDS</b>					
General Fund	Beginning General Fund Balance	\$ 1,095,221.00	\$ 1,718,716.00	\$ 1,958,042.00	\$ 1,958,042.00
	TABOR Reserves	\$ (25,584.00)	\$ (48,905.00)	\$ (42,990.00)	\$ (42,923.00) 3% of expenses
	Total Revenue	\$ 1,476,288.00	\$ 1,397,286.00	\$ 1,848,047.00	\$ 1,773,933.00
	Total Expenses	\$ (852,793.00)	\$ (1,157,960.00)	\$ (1,432,998.00)	\$ (1,430,775.00)

		2022	2023	2024	2024		
		Actual	Approved	Proposed	Proposed		
			Budget	Budget	Budget		
					with HH		
	<b>General Fund End Balance</b>	<b>\$ 1,718,716.00</b>	<b>\$ 1,958,042.00</b>	<b>\$ 2,373,091.00</b>	<b>\$ 2,301,200.00</b>		
Capital Improvement Fund	Cap Imp Fund Contribution		\$ 200,000.00	\$ 300,000.00	\$ 200,000.00		
	<b>Cap Imp Fund Balance</b>		<b>\$ 1,323,100.00</b>	<b>\$ 1,823,100.00</b>	<b>\$ 1,723,100.00</b>		
	TOTAL FUNDS BALANCE		\$ 3,281,142.00	\$ 4,196,191.00	\$ 4,024,300.00		
	Highlighted in green = audited numbers						