

Elbert County Library District (dba Pines & Plains Libraries)
Board of Trustees Working Meeting Minutes
August 19, 2022

1. Call Meeting to Order: The meeting was called to order at 2:07 p.m. by President Patty Lampman.
2. Roll Call and Announcement of Quorum: Board Members present: Alan Krenek, Patty Lampman, Robert Thomasson, Karen Suchan and Sheila Zuschek. Quorum reached. Staff Member: Laurie VanCourt.
3. Guests: Mary Ellen Denomy, CPA and Claire Mars, Director applicant
4. Discussion and Updates of Elizabeth Building Expansion: Trustee Zuschek presented a document by Colorado State University of a comprehensive “Needs Assessment” plan. Some of the Extension Offices have performed these needs assessments and may be utilized locally. The library district will need to hire a consultant to conduct such a needs assessment as well as a “resources” assessment. Another avenue for information is to reach out to other library districts who have done expansion projects and have experience with development. The Colorado Library Consortium (CLiC) will be contacted as well for assistance in selecting a knowledgeable professional.

The consensus is to reach out to library districts experienced in expansion, universities with professionals of this expertise and CLiC who can provide guidance to our library district in the initial steps. A possible date of mid September was proposed to have identified consultants and by mid November be prepared to select one. The Director position is expected to be filled by mid November as well. This would provide the new Director with a starting point for this expansion project.
5. Adjourn: A motion was made to adjourn by Alan Krenek and seconded by Robert Thomasson. Adjourned at 3:02 p.m. All in favor.

Next meeting is scheduled for August 24, 2022, at 6:00 pm at the Elizabeth Library.

Respectfully submitted by Karen Suchan, Secretary