

Elbert County Library District (dba Pines & Plains Libraries) Board of Trustees Minutes
June 24, 2020

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting via GoToMeeting telephone and video conference.

- I. Call Meeting to Order: The meeting was called to order at 6:02 p.m. by Jim Duvall.

- II. Roll Call and Possible Announcement of Quorum:

Board Members Present: Jim Duvall, Alan Krenek, Patty Lampman, Robert Thomasson and Karen Suchan. Quorum reached. Staff Members Present: Tim Miller, Tamara Jo Docterman, Laurie VanCourt, Wendy Walp, Kathy Wilkinson, and Ruben Figueroa.

- III. Introduction of Guests: No guests present on GoToMeeting.

- IV. Additions or Deletions to the Agenda: None

- V. Treasurer's Report: Alan Krenek noted the very good financial standing of the library district with a balance of \$21,968.53. This balance along with collected revenue results in an overall balance of \$633,898.38. A motion was made to approve the Treasurer's Report by Karen Suchan and seconded by Robert Thomasson. All in favor.

- VI. Approval of Minutes: A motion was made by Patty Lampman and seconded by Alan Alan Krenek to approve the minutes of the May 27, 2020 meeting. All in favor.

- VII. Director's Report: A complete report by Tim Miller was reviewed. Concerns regarding the language in the proposed Employee Handbook were discussed. These will be reviewed during the next in-person board meeting.

- VIII. Discussion and Decision Regarding Status on Level of Service Based on Latest Public Health Order: A motion was made by Alan Krenek and seconded by Patty Lampman to continue with the current library curbside service until further notice and updated state health guidelines. All in favor.

- IX. Discussion and Possible Decision Regarding Preparing a Statement to Release to Staff of Possible Financial Effects on Library Budget: A motion was made by Alan Krenek and seconded by Robert Thomasson to move the discussion of this topic until the August board meeting. All in favor.

- X. Discussion and Possible Decision on Statement Regarding Equality: A motion was made by Karen Suchan and seconded by Alan Krenek to empower Director, Tim Miller, to craft a public statement specific to the needs of Elbert County in relation to equity, diversity and inclusion for the Pines and Plains Libraries district. The intention is to present and promote these values within the district libraries. Mr. Miller will distribute the message to the board members for review. To finalize the message, a special board meeting may be called in order for a vote of acceptance. All in favor.
- XI. Adjourn: A motion was made by Patty Lampman and seconded by Alan Krenek to a Adjourn at 7:07 p.m. All in favor.

The next regularly scheduled meeting will be on Wednesday, July 22, 2020, at 6:00 p.m.
Venue to be determined.

Submitted by Karen Suchan, Secretary