

Elbert County Library District (dba Pines & Plains Libraries) Board of Trustees Minutes
August 26, 2020

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting via GoToMeeting telephone and video conference.

- I. Call Meeting to Order: The meeting was called to order at 6:01 by Jim Duvall.
- II. Roll Call and Possible Announcement of Quorum:
Board Members Present: Jim Duvall, Alan Krenek and Karen Suchan.
Quorum reached. Staff members present: Tim Miller, Laurie Van Court, Kathy Wilkinson, Ruben Figueroa, Wendy Walp.
- III. Introduction of Guests: No guests present on GoToMeeting.
- IV. Additions or Deletions to the Agenda: None
- V. Treasurer's Report: Alan Krenek gave an overview of the finances and stated that we are in a very good position with the current assets being \$831,302.93. A motion was made by Karen Suchan and seconded by Jim Duvall to accept the report. All in favor.
- VI. Approval of Minutes of July 22 Regular Meeting: A motion was made by Alan Krenek and seconded by Jim Duvall to approve the minutes. All in favor.
- VII. Director's Report: A complete report by Tim Miller was reviewed. Further input by Director Miller was continued in the discussion of item VIII.
- VIII. Discussion and Decision Regarding the Level of Service the District Will Provide Based on Latest Public Health Orders: Director Miller gave a thorough slide presentation of the plans and procedures to institute a Level 3 opening of the branches in the library district. A discussion ensued with all Trustees and Branch Managers offering their point of view. A motion was made by Jim Duvall and seconded by Alan Krenek to postpone the Level 3 reopening until no sooner than September 10 with a decision to be made at the September 9 Board meeting. Curbside service will continue to be offered. All in favor.

- IX. Discussion Regarding Presentation at August 12 BOCC Meeting Regarding Ballot Measure to Abolish Library District: Jim Duvall spoke to the issue of Mr. & Mrs. Buck and former commissioner Schroeder putting forth a potential ballot measure to change the status of the Library District. It has been determined that this is not an issue at this time as the deadline for the ballot measure to be included in the November 3 election did not meet the deadline date.
- X. Patron Comments Received by President: President Duvall brought to the Board's attention some comments he has received from the public. The issues and some solutions were discussed.
- XI. Discussion Regarding Technology: Increasing 2021 Technology Budget To Improve Services and Efficiency Using Outside Vendors; Including Investigating Marmot ILS; Online Bookkeeping; Online Payroll; Project Management Systems, etc: President Duvall brought to the Board's attention the awareness of the need to upgrade our digital capacities. Director Miller presented a very informative slide show of all of the digital and IT programs the district is currently utilizing along with information from the Branch Managers. A motion was made by Jim Duvall and seconded by Karen Suchan that the Director and Managers examine how \$25,000 to \$50,000 of revenue could be used for IT, website, system software and hardware additions. The assessment will be presented at the September 23 Board meeting. All in favor.
- XI. Adjourn: A motion was made by Karen Suchan and seconded by Alan Krenek to adjourn at 8:04 p.m.

The next regularly scheduled meeting will be on Wednesday, September 9, 2020, at 6:00 p.m. Venue will be GoToMeeting.

Submitted by Karen Suchan, Secretary

