

Elbert County Library District (dba Pines & Plains Libraries) Board of Trustees Minutes
Wednesday, February 26, 2020

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting at the Elizabeth Library, 651 Beverly Street, Elizabeth, CO 80107.

Board Members Present: Jim Duvall, Alan Krenek, Patty Lampman, Karen Suchan, and Robert Thomasson. **Board Members Excused:** All in Attendance **Staff Members Present:** Tim Miller
Guests: Jill Duvall

I. Call Meeting to Order: The meeting was called to order at 6:00 pm by Jim Duvall.

II. Pledge of Allegiance.

III. Roll Call and Possible Announcement of Quorum:

The entire board was in attendance and there was a quorum.

IV. Introduction of Guests: Jill Duvall

V. Additions or Deletions to the Agenda:

A motion was made by Alan Krenek and seconded by Robert Thomasson to: Add "XVI. Discussion and possible decision regarding attendance at the Board/Trustee retreat at the Pueblo Spring Workshop". All in favor. Motion carried.

VI. Approval of Minutes:

President Duvall called for a correction of the January minutes to reflect the following: To amend item XV first motion "Discussion and possible decision about the presentation of a proposed building swap between the Town of Elizabeth, Elizabeth Fire, and Pines & Plains Libraries. A motion was made by Alan Krenek and seconded by Karen Suchan to invite the Town of Elizabeth and Elizabeth Fire to the Pines & Plains Libraries regular board meeting on February 26, 2020 with a no longer than 30 minute presentation. All in favor. Motion carried." to reflect a vote of 4 to 1. And to amend second motion "A motion was made by Patty Lampman and seconded by Alan Krenek to ensure that the Town of Elizabeth and Elizabeth Fire come prepared with a proposal, plan and keep their presentation to less than 30 minutes. All in favor. Motion carried." to reflect additional comments "A motion was made by Patty Lampman and seconded by Alan Krenek to ensure that the Town of Elizabeth and Elizabeth Fire come prepared with a proposal, plan and keep their presentation to less than 30 minutes and vote on the proposal no later than the March Board meeting". Patty Lampman made a motion that we approve minutes as corrected. Alan Krenek seconded. All in favor. Motion carried.

VII. Treasurer's Report:

Alan Krenek gave a thorough account of the finances as being balanced, reconciled the books and found no discrepancies.

VIII. Opportunity for Public Input.

IX. Foundation Report: The Foundation President has submitted a resignation.

X. Director's Report: See attached reports.

XI. Managers reports: See attached reports.

Discussion/Decision Items:

XII. Discussion and possible decision regarding an expansion of the Simla Library.

A motion was made by Karen Suchan and seconded by Patty Lampman that Director, Tim Miller will contact Double EI for a meeting to discuss square footage and annual price increase as related to the expansion of the Simla library. All in favor. Motion carried.

XIII. Discussion and possible decision regarding Employee Handbook revisions.

A motion was made by Alan Krenek and seconded by Robert Thomasson to proceed with the Employee Handbook changes suggested by attorney S. Baumann with expenditure not to exceed \$3,000. All in favor. Motion carried.

XIV. Discussion and possible decision regarding changes to the Policy Manual.

A motion was made by Alan Krenek and seconded by Robert Thomasson that the Board members review and compare proposed changes recommended by President Duvall to streamline the board packet with a decision to be made at the March 25 meeting. All in favor. Motion carried.

XV. Discussion and possible decision regarding language on trustee application.

A motion was made by Karen Suchan and seconded by Patty Lampman to add language to the trustee application form that would specify the non-partisan position of the Pines and Plains Libraries Board of Trustees. All in favor. Motion carried.

XVI. Discussion and possible decision regarding attendance at the Board/Trustee retreat at the Pueblo Spring Workshop on April 27 and 28.

This item was tabled until the March meeting in order to determine topics to be covered at the workshop and trustees able to attend.

XVII. Adjourn.

There being no further business a motion was made by Alan Krenek and seconded by Karen Suchan to adjourn the meeting at 7:49 p.m. The next board meeting will be Wednesday, March 25, 2020 at the Elizabeth Branch Library at 6:00 p.m. All in favor. Motion carried.

Respectfully submitted by Karen Suchan, Board Secretary