

MINUTES
PINES & PLAINS LIBRARIES
SPECIAL MEETING
Board of Trustees
Sunday, March 15, 2020, 1:00 p.m.
Elizabeth Library, 651 Beverly Street

Board Members Present: Jim Duvall, Alan Krenek, Patty Lampman, Karen Suchan and Robert Thomasson. Board Members Excused: All in Attendance. Staff Members Present: Wendy Walp, Ruben Figueroa, Lauri Hazelton

- I. Call Meeting to Order: The meeting was called to order at 12:59 by Jim Duvall.
- II. Pledge of Allegiance
- III. Introduction of Guests: Jill Duvall
- IV. Public Comment: None
- V. Discussion and possible action regarding procedures to close the library in response to the health crises and other non-foreseeable events. A motion was made by Robert Thomasson and seconded by Alan Krenek to announce the closure of the Pines and Plains libraries for a period of approximately two weeks until March 30 at which time a reassessment of the necessity of further closure will be determined at the March 25 regularly scheduled meeting of the Board of Trustees. All in favor. A second motion was made by Patty Lampman and seconded by Robert Thomasson to approve the following resolution: "During any closing of a branch mandated by the Board of Trustees, all employees will be paid as follows: Hourly staff will be paid based on the average number of hours worked per week in the most recently completed quarter. Salaried staff will continue to be paid their regular salary. This supersedes any previous resolutions/policies regarding this issue." All in favor.
- VI. Discussion and possible action regarding acquiring an account for a video/conference service from "Go-to-Meeting". A motion was by Karen Suchan and seconded by Alan Krenek to authorize Jim Duvall to set up a monthly account with "Go-to-Meeting" in order to facilitate the ability to conduct board meetings via the internet. All in favor.
- VII. Appointment of an Executive Committee to act on behalf of the board per Article VII, Section I of the bylaws. A motion was made by Karen Suchan and seconded by Patty Lampman to approve the resolution: "The Board of Trustees (The Board) of the Elbert County Library District, dba Pines and Plains Libraries, appoints the officers of the Board as the Executive Committee. The Executive Committee has authority to act on behalf of the Board in the best interests of the District and its patrons. The Committee's decisions require approval of a quorum of the full committee (minimum 3 members). All actions taken by this committee will be reported to and ratified by the full Board at its next regular or special meeting." All in favor.
- VIII. Adjourn. The meeting was adjourned at 1:45 p.m.

Next Regular Board Meeting: Wednesday, March 25, 2020, 6 p.m. via video conference.