



Elbert County Library District
Dba Pines & Plains Libraries
Board of Trustees
Regular Board Meeting Minutes

Wednesday, August 28, 2019

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting at the Elizabeth Library, 651 Beverly Street, Elizabeth, CO 80107.

Board Members Present: Jim Duvall, Alan Krenek, Karen Suchan, and Paula Wilderman

Board Members Excused: Patty Lampman

Staff Members Present: Tim Miller and Wendy Walp.

Foundation Representative: Jill Duvall

I. The meeting was called to order at 7:03 pm by Paula Wilderman

II. Pledge of Allegiance.

III. Introduction of Guests:

IV. Additions or Deletions to the Agenda: None

V. Approval of Minutes:

A motion was made by Alan Krenek and seconded by Karen Suchan to approve the July 24, 2019 regular board meeting minutes as presented. All in favor. Motion carried.

VI. Treasurer's Report:

A motion was made by Karen Suchan and seconded by Alan Krenek to approve the check register #15930 - #15953 and auto deposits for August 2019. All in favor. Motion carried.

VII. Opportunity for public input

Reports:

VIII. Foundation Report: The garage sale was not a money maker. Recommend advertising sooner and maybe not on a day where everyone is already having one ☺ Jim Duvall indicated that the Rambler Ranch would be a great fundraiser. He will look into this further for the Foundation. Mr. Duvall also said that he will be resigning as Foundation President, and stepping off of the Board of Directors, as he has been appointed to a P&PL Trustee position. This will ensure appropriate separation and control of the Foundation by the Board of Directors.

IX. Directors report – see attached report. Working with Trevey and they said that there is a vitamin company interested in renting the back facilities of the library as a warehouse. Tim Miller wanted to know if the Board of Trustees wanted him to respond to this request. There were questions regarding the vitamin warehouse (i.e. how long they have been in business? How long of a lease are they interested in? Does this require a zoning change? What costs are they willing to incur in this process?). Tim Miller said he would ask those questions. The board asked him to contact Trevey real estate associate Nick Nickerson to get more details and report back to the board.

X. Managers reports - see attached reports.

Discussion/Decision Items:

XI. Appointment of President, Secretary, and Treasurer until the March 2020 Annual Meeting Elections.

A motion was made by Alan Krenek and seconded by Karen Suchan to have Jim Duvall be the President of the Board of Trustees. All in favor. Motion carried.

Paula Wilderman wishes to continue as Vice President.

A motion was made by Paula Wilderman and seconded by Jim Duvall to have Karen Suchan be the Secretary of the Board of Trustees. All in favor. Motion carried.

A motion was made by Jim Duvall and seconded by Karen Suchan to have Alan Krenek be the Treasurer of the Board of Trustees. All in favor. Motion carried.

Patty Lampman will be a member of the Board of Trustees.

XII. Discussion and potential decision regarding fax policy changes. A motion was made by Karen Suchan and seconded by Alan Krenek to approve the new fax policy (\$3/fax to being \$3/10 pages of faxes – receiving or sending). All in favor. Motion carried.

XIII. Discussion regarding a visit and presentation at the regular September, October, or November board meeting about a possible building exchange between the library, police, and fire departments. The September meeting is in Elbert so the October or November board meeting would be the most preferred. It was stated that it was worthwhile hearing what the Town and Fire District administrators had to say regarding this transaction. In respect of their time and the trustees the discussion would not be longer than one hour. No motion necessary.

XIV. Discussion regarding trustee training opportunities

Alan Krenek has shown interested in attending CAL conference for Board Trustees. The Board indicated their support for funding Trustee Krenek's attendance at the conference. No motion necessary, as there are budgeted line items associated with these expenditures. Tim Miller recommended that the Board of Trustees undergo an hour-long free, state library training tailored to Trustees. The Board indicated their interest in receiving training and directed Mr. Miller to try to schedule state library training time for them on December 2nd, at 6:00 p.m. in lieu of the optional regular meeting slated for that time. No motion necessary.

XV. Adjourn

There being no further business a motion was made by Alan Krenek and seconded by Jim Duvall to adjourn the meeting at 8:17 p.m. The next board meeting will be Wednesday, September 25, 2019 at the Elbert Branch Library at 6:00 p.m. All in favor. Motion carried.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant