



Elbert County Library District
Dba Pines & Plains Libraries
Board of Trustees
Regular Board Meeting Minutes

Wednesday, May 22, 2019

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting at the Kiowa Library, 331 Comanche Street, Kiowa, CO 80117.

Board Members Present: Rick Brown, Jill Duvall, Alan Krenek, and Paula Wilderman

Board Members Excused: Patty Lampman

Staff Members Present: Ruben Figueroa, Tim Miller and Wendy Walp.

Foundation Representative: Jim Duvall

Board Trustee Candidates in attendance:

I. The meeting was called to order at 6:00 pm by Rick Brown

II. Pledge of Allegiance.

III. Introduction of Guests: Jim Duvall

IV. Additions or Deletions to the Agenda:

V. Approval of Minutes:

A motion was made Alan Krenek and seconded by Jill Duvall to approve the April 24, 2019 regular board meeting minutes as amended. Under XIII. Managers report – Elizabeth Branch Manager. Replace we all with “as well as” .. *This will ensure safety of animals as well as patrons.* All in favor. Motion carried.

VI. Treasurer’s Report:

A motion was made by Paula Wilderman and seconded by Jill Duvall to approve the check register #15832 - #15872 and auto deposits for May 2019 (they were included in the packet) as well as #15873 – check to BOK Financial (formerly CoBiz) for the 1st Lease payment of 2019 and #15874 – check to BOK Financial to transfer \$150,000 from checking to go into savings to pay off the Elizabeth lease in the future. All in favor. Motion carried.

VII. Opportunity for public input

Reports:

VIII. Foundation Report: Please see attached report.

IX. Directors report – see attached report. The board would like to visit the Elizabeth Police Station facilities. Tim will set up meeting dates and times that will work with trustees. There will be no more than 2 trustees at a time.

X. Managers reports see attached reports.

Ruben talked about his plans for redesigning the layout of the Kiowa Library and the painting of the teen area that will take place over the Memorial Day weekend. The board expressed how much they enjoyed Kathy Barnett’s and Laurie Van Court’s reports as well.

XI. Discussion and potential decision regarding Board of Trustees appointments/reappointments for two seats. Rick Brown and Patty Lampan will be on the review panel to speak with board applicants and present their recommendations at the Pines & Plains Libraries June 26, 2019 regular board meeting.

XII. Discussion and possible adoption of amendments to Article III, section 5 of the Trustee bylaws (Removal). This will be presented at the Pines & Plains Libraries June 26, 2019 regular board meeting and a copy of the agenda will be sent out to the Elbert County Commissioners the same day as the board packets are sent out.

XIII. Discussion and possible adoption of policy regarding 1) personally identifiable information and 2) security breaches. They will be presented at a future date as more research is being completed.

XIV. Discussion regarding potential decision regarding Board of Trustees training by the State library on July 24th, 2019 as part of the regular meeting. This will be postponed until the Board of Trustees is finalized.

XV. Adjournment

There being no further business a motion was made by Paula Wilderman and seconded by Jill Duval to adjourn at 7:10 p.m.

The next regular meeting will be Wednesday, June 26, 2019 at the Simla Branch Library at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant