



Elbert County Library District
Dba Pines & Plains Libraries
Board of Trustees
Regular Board Meeting Minutes

Wednesday, January 23, 2019

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting at the Elizabeth Library, 651 Beverly Street, Elizabeth, CO 80107.

Board Members Present: Rick Brown, Jill Duvall, Suzanne O'Neill, and Paula Wilderman

Staff Members Present: Tim Miller and Wendy Walp.

Foundation Representative: Jim Duvall

Board Trustee Candidates in attendance: Marlene Groves, Alan Krenek, Patty Lampman, Sarah McDonell and Karen Suchan

- I. The meeting was called to order at 6:00 pm by Rick Brown
- II. Pledge of Allegiance.
- III. Introduction of Guests – The candidates for the two (2) board of trustee vacancies introduced themselves
- IV. Additions or Deletions to the Agenda:

V. Approval of Minutes:

A motion was made by Suzanne O'Neill and seconded by Jill Duvall to approve the November 20, 2018 regular board meeting minutes as amended. "1) Use the same numbering system in the minutes as in the agenda. 2) Add the posting locations in the minutes ... approve the 2019 meeting dates and posting locations *at all Library Branch locations and on the website pplibraries.org*" All in favor. Motion carried.

VI. Treasurer's Report:

A motion was made by Suzanne O'Neill and seconded by Paula Wilderman to approve the check register #15682 - #15714 and auto deposits for December 2018. All in favor. Motion carried. A motion was made by Paula Wilderman and seconded by Jill Duvall to approve the check register #15715 - #15748 and auto deposits for January 2019. All in favor. Motion carried.

VII. Opportunity for public input. Suggestions were made to have a community dinner, focusing on people around the world. A woman from Peru might help out with this. Girl Scouts could help with this as an International Day.

Reports:

VIII. Foundation Report: Please see attached report. Jim spoke about the upcoming meeting on Saturday, January 26th and invited anyone who would like to attend. Focusing on the Foundation's strategic plan and expanding the number of Board Members.

IX. Director –Tim spoke about the new program that Mary Blosser is implementing ... Little Books for Littles .. This is where children can put together a book and they will be circulated for people to enjoy. A great way to encourage our young authors. Tim will present this to all of the branches as well. Mary Blosser will be retiring on March 15th. Everyone will be invited to going away party. Mary is considered as an asset and the Board would like to be a part of her party. Tim has spoken with the Elizabeth Fire Department and the Elizabeth Police Department regarding facilities. The Fire Department (T.J. Steck) has been interested in the Beverly Street facility and would like facilities to be exchanged. The Library move to the Police Department, The Police Department move to the Fire Department and then the Fire Department would be at the Beverly Facility. There would have to be appraisals of all of the facilities and the viability of these transactions to be discovered before any serious exchanges would take place.

X. Managers reports see attached reports.

Trustee Items:

XI. Presentation and review of 2018 Annual Report and ten-year trend statistics. Tim showed a slide show presentation on the Ten Year Trend statistics. On the Annual Report discussion about presenting an Executive Summary first and then hard data facts and then a final summary. Wendy will contact Susan with Prairie Times for the cost of an 8 ½ x 11 front/back insert in their publication. A motion was made by Jill Duvall and seconded by Paula to approve the 2018 Annual Report pending edits. All in favor. Motion carried.

XII. Discussion and potential decision regarding presentation of the annual report to county commissioners and citizens. A motion was made by Jill Duvall and seconded by Paula to approve the 2018 Annual Report pending edits. All in favor. Motion carried.

XIII. Discussion and potential decision regarding letter to CO House Transportation and Local Government Committee about proposed bill for library Trustee elections. Letters will be sent by P&PL Board of Trustees in response to the House Bill 1048 that will be presented to committee in February 2019.

XIV. Discussion and potential decision regarding potential Trustee appointment recommendations.
Discussion: Suzanne O'Neill does not wish to be reappointed. Jill Duvall, Rick Brown and Paula Wilderman all seek reappointment. There are six applicants for the two remaining board positions (Susan St. Vincent's vacated position and Suzanne O'Neill's). Discussion was had regarding setting up a Board Vacancy Interview Committee and interview the six candidates. This committee will Rick Brown and Jill Duvall. The Board of Trustees are encouraged to submit questions to the Board Vacancy Interview Committee as soon as possible.

Decision:

Rick Brown's reappointment – Rick excused himself from the room. A motion was made by Suzanne O'Neill and seconded by Jill Duvall to recommend Rick Brown for reappointment. Rick Brown recuses, all others in favor. Motion carried.

Jill Duvall's reappointment – Jill excused herself from the room. A motion was made by Suzanne O'Neill and seconded by Paula Wilderman to recommend Jill Duvall for reappointment. Jill Duvall recuses, all others in favor. Motion carried.

Paula Wilderman's reappointment - Paula excused herself from the room. A motion was made by Jill Duvall and seconded by Suzanne O'Neill to recommend Paula Wilderman for reappointment. Paula Wilderman recuses, all others in favor. Motion carried.

XV. Adjournment

There being no further business the meeting was adjourned at 7:58 p.m.

The next regular meeting will be Wednesday, February 27, 2019 at the Elizabeth Branch Library at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant