



Elbert County Library District 2019 Adopted Budget

Income:				
Estimated Resources:	2017	2018	2018	2019
	Actual	Adopted	Estimate	Proposed
Operating Revenue:				
Sub-Lease	\$0.00	\$0.00	\$0.00	\$0.00
P&PL Meeting Room	\$1,220.00	\$575.00	\$1,100.00	\$1,200.00
Copies, Faxes, & Fees	\$4,990.64	\$4,000.00	\$5,000.00	\$5,200.00
Miscellaneous/Interest Income	\$270.09	\$275.00	\$200.00	\$200.00
Total Operating Revenue:	\$6,480.73	\$4,850.00	\$6,300.00	\$6,600.00
Non-Operating Revenue:				
Carry forward from State Grants				
Property Tax	\$764,253.18	\$869,000.00	\$892,000.00	\$895,000.00
Grants - SRP				
Grants - state grants for libraries		\$7,700.00	\$8,700.00	\$7,800.00
SOT Tax	\$148,342.37	\$130,000.00	\$162,500.00	\$130,000.00
Int. on Taxes	\$734.73	\$1,000.00	\$875.00	\$875.00
Investment Income	\$1,070.76	\$1,100.00	\$1,200.00	\$1,200.00
E-Rate		\$0.00	\$0.00	\$0.00
Total Non-Operating Revenue:	\$914,401.04	\$1,008,800.00	\$1,065,275.00	\$1,034,875.00
Total Operating and Non-Operating	\$920,881.77	\$1,013,650.00	\$1,071,575.00	\$1,041,475.00
Expenditures:				
Estimated Expenditures/Operating Expenses	2017	2018	2018	2019
	Actual	Adopted	Estimate	Proposed
Personnel:				
16010 Library Director				
16010 Library Director / Branch Manager	\$56,465.27	\$59,516.49	\$60,000.00	\$62,000.00
16011 Fin. Admin. Asst.	\$43,813.77	\$47,000.00	\$47,000.00	\$49,000.00
16015 Branch Managers	\$78,982.00	\$85,000.00	\$85,000.00	\$87,000.00
16017 Computer/Network Specialist	\$5,609.57	\$6,000.00	\$6,000.00	\$6,000.00
16020 Librarians (Library Service Technicians)	\$146,444.12	\$81,000.00	\$81,000.00	\$67,000.00
16026 Library Service Leads	NA	\$88,000.00	\$83,000.00	\$90,000.00
16022 Library Aides	\$2,752.80	\$5,400.00	\$2,500.00	\$0.00
16021 Program & Outreach Coordinators	NA	\$28,000.00	\$28,000.00	\$43,000.00
16024 Janitorial/Maintenance	\$12,597.47	\$15,000.00	\$15,000.00	\$15,000.00
16025 Substitutes	\$8,867.14	\$9,000.00	\$7,800.00	\$10,000.00
16035 Employee Rewards & Recognition	\$471.85	\$500.00	\$500.00	\$500.00
Total Personnel Charges:	\$356,003.99	\$424,416.49	\$415,800.00	\$429,500.00
Administration:				
20010 Bank fees	\$0.00	\$100.00	\$550.00	\$360.00
20011 Credit Card Fees	\$370.68	\$400.00	\$10.00	\$10.00
26060 Benefits (Health Ins./ Anthem Life)	\$54,318.54	\$76,000.00	\$76,000.00	\$90,000.00
26070 Workers Compensation	\$980.68	\$1,000.00	\$1,050.00	\$1,100.00
26080 PERA	\$46,484.70	\$48,000.00	\$52,500.00	\$60,000.00
26085 Medicare	\$5,087.46	\$6,000.00	\$6,000.00	\$6,000.00
26090 Unemployment Insurance	\$1,057.32	\$1,200.00	\$1,200.00	\$1,200.00
Total Administration:	\$108,299.38	\$132,700.00	\$137,310.00	\$158,670.00
Materials and Supplies:				
36310 Printed Materials – Books	\$43,637.41	\$43,000.00	\$43,000.00	\$43,000.00
36315 Printed Materials – Reference				
36320 Non-printed Materials (Media)	\$22,260.92	\$23,250.00	\$23,250.00	\$23,250.00
36325 Printed Materials–Mag/Newspapers	\$1,434.71	\$1,750.00	\$1,750.00	\$1,750.00

36328	Professional Collection				
36329	Databases	\$6,000.00	\$7,000.00	\$7,000.00	\$6,000.00
36330	Library Collection Supplies	\$3,273.46	\$4,000.00	\$4,000.00	\$4,000.00
36335	Janitorial / Kitchen Supplies	\$669.38	\$1,000.00	\$1,000.00	\$1,000.00
36340	Office Supplies	\$1,069.94	\$4,600.00	\$4,400.00	\$4,600.00
36345	Office Supplies – District	\$1,533.73	\$1,600.00	\$1,600.00	\$1,600.00
36350	Marketing	\$3,402.47	\$3,000.00	\$3,000.00	\$3,000.00
36360	Postage	\$506.03	\$500.00	\$300.00	\$400.00
37335	State Grant Dispersal	\$28,812.31	\$7,600.00	\$16,000.00	\$7,800.00
Total Materials and Supplies:		\$112,600.36	\$97,300.00	\$105,300.00	\$96,400.00
		2017	2018	2018	2019
		Actual	Adopted	Estimate	Proposed
Purchased Services:					
46610	Audit	\$6,000.00	\$6,000.00	\$6,000.00	\$6,125.00
46620	Advertising - Employment				
46621	Advertising – General	\$13.83	\$200.00	\$0.00	\$200.00
46640	Computer – Hardware	\$2,479.73	\$9,000.00	\$8,000.00	\$2,500.00
46642	Computer – Software	\$2,077.70	\$3,000.00	\$2,000.00	\$3,000.00
46644	Computer – Internet	\$5,896.19	\$6,000.00	\$4,500.00	\$5,000.00
46650	Furniture/Equipment (Repair)	\$200.00	\$1,000.00	\$500.00	\$1,000.00
46670	Computer - Technical Support	\$624.00	\$700.00	\$675.00	\$700.00
46675	Computer –ILS, Integrated Library System	\$3,964.51	\$5,200.00	\$4,000.00	\$5,200.00
46690	Professional Services	\$2,966.98	\$9,000.00	\$21,000.00	\$9,000.00
46700	Courier Service	\$9,919.25	\$5,000.00	\$6,900.00	\$7,200.00
46710	Professional Development	\$1,149.71	\$1,000.00	\$1,000.00	\$1,000.00
46740	Travel Allowance	\$4,873.51	\$7,000.00	\$5,500.00	\$6,000.00
46760	Building – Maintenance & Grounds	\$2,945.37	\$4,000.00	\$2,500.00	\$4,000.00
46770	Telephone	\$4,401.39	\$5,000.00	\$5,000.00	\$5,500.00
46780	Utilities	\$16,646.60	\$20,000.00	\$17,000.00	\$18,000.00
46785	Trash Pick-up	\$732.00	\$800.00	\$750.00	\$800.00
Total Purchased Services:		\$64,890.77	\$82,900.00	\$85,325.00	\$75,225.00
Fixed Charges:					
56810	Rent (Simla)	\$22,304.25	\$24,000.00	\$23,625.00	\$24,000.00
56820	Property, Liability, & D&O Insurance	\$10,378.01	\$10,600.00	\$11,150.00	\$11,500.00
56830	Treasurer’s Fee	\$22,358.10	\$25,000.00	\$26,200.00	\$27,000.00
56840	Bond (Board of Trustees)				
Total Fixed Charges:		\$55,040.36	\$59,600.00	\$60,975.00	\$62,500.00
Miscellaneous Expenses:					
77315	Professional Membership	\$1,282.97	\$2,000.00	\$1,400.00	\$1,500.00
77320	Board Misc. Expenses				
77330	Board Training				
77340	Summer Reading Program	\$3,919.87	\$4,000.00	\$4,000.00	\$4,000.00
77350	Other Library Programs	\$1,543.16	\$5,000.00	\$5,000.00	\$5,000.00
77380	Contingency		\$1,000.00	\$0.00	\$1,000.00
77390	Miscellaneous				
Total Miscellaneous Expenses:		\$6,746.00	\$12,000.00	\$10,400.00	\$11,500.00
Capital Outlay:					
86660	Furniture/Equipment		\$0.00	\$0.00	\$0.00
Total Capital Outlay:			\$0.00	\$0.00	\$0.00
Total Expenditures:		\$703,580.86	\$808,916.49	\$815,110.00	\$833,795.00

97625	Elizabeth Library and District Office				
	Lease Purchase Option Payment	\$69,343.32	\$69,345.00	\$69,345.00	\$69,345.00
	Total Elizabeth Library	\$69,343.32	\$69,345.00	\$69,345.00	\$69,345.00
97630	Simla Library				
97640	Elbert School				
97645	Kiowa Building				
97700	Election				
	Total Estimated Expenses:	\$772,924.18	\$878,261.49	\$884,455.00	\$903,140.00

	Est. Net Revenue After Expenses	\$147,957.59	\$135,388.51	\$187,120.00	\$138,335.00
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Funds:

		2017	2018	2019
		Actual	Estimate	Proposed
97610	Beginning General Fund Balance	\$ 542,278.89	\$640,163.98	\$777,283.98
97609	Net Revenue	\$ 147,957.59	\$187,120.00	\$138,335.00
97620	Tabor Reserves	\$30,000.00	\$40,000.00	\$40,000.00
97610	Appropriated Reserves	\$20,072.50	\$15,000.00	\$15,000.00
	Estimated Ending Fund Balance	\$640,163.98	\$772,283.98	\$860,618.98

Lease Purchase Option Supplement

	2017	2018	2019
	Actual	Estimate	Proposed
Pursuant to CRS 29-1-103(3)(d)			
Elizabeth/District Office LPO Principle and Int.	\$69,345.00	\$69,345.00	\$69,345.00
Total Payment Liability for Agreement:	\$874,157.71	\$836,178.81	\$796,809.72

Renewal Terms: Section 4.01. of the Elbert County Library District and Colorado Business Bank Amended and Restated Lease Purchase agreement states: "The Lease Term shall be comprised of the Initial Term and successive one-year Renewal Terms, subject to Section 4.02 of this 2014 Lease. The Lease Term does not exceed the weighted average useful life or the estimated term of usefulness of the Leased Property."