



Elbert County Library District
Dba Pines & Plains Libraries
Board of Trustees
Regular Board Meeting Minutes

Wednesday, September 26, 2018

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting at the Elbert Library, 24489 Main Street, Elbert, CO 80106.

Board Members Present: Rick Brown, Jill Duvall, Suzanne O'Neill and Paula Wilderman.

Board Members Excused: Susan Saint Vincent

Staff Members Present: Mary Blosser, Ruben Figueroa, Tim Miller and Wendy Walp.

Foundation Representative: Paula Wilderman

Guests: None

The meeting was called to order at 6:08 pm by Rick Brown

Introduction to Guests – None

Minutes:

- a. A motion was made by Suzanne O'Neill and seconded by Paula Wilderman to approve the July 27, 2018 regular board meeting minutes as presented. Discussion was held. Motion was rescinded. Corrections were as follows: (1) Trustee Items, Item A President St. Vincent's 2019 Budget Committee Appointments: President St. Vincent indicated she would like Trustees Duvall and Brown to serve on the Budget Committee, as they had the prior two years, for purposes of continuity, and that Trustee Wilderman should serve as well - remove the word "two". (2) Trustee Items, Item A President St. Vincent's 2019 Budget Committee Appointments: Rick Brown cited the section of bylaws which indicates that the board does not need to approve presidential appointments for perpetually necessary committees. – remove the words perpetually and necessary. A motion was made by Suzanne O'Neill and seconded by Paula Wilderman to approve the July 27, 2018 regular board meeting minutes as amended. Further discussion was held. Motion was rescinded. Another correction was made as follows: Trustee Items: B. Discussion and potential decision regarding a real estate appraisal for 651 W. Beverly St. The Trustees and Miller agreed that the top priority was to pay of the Lease Purchase Option for the building, the urgency of capital improvements for all facilities should be discussed at the pending strategic retreat, and that the appraisal should be tabled. – change "to pay of the Lease" to "to pay off the Lease". A motion was made by Suzanne O'Neill and seconded by Paula Wilderman to approve the July 27, 2018 regular board meeting minutes as with all three corrections. All in favor. Motion carried.

Treasurer's Report:

A motion was made by Paula Wilderman and seconded by Suzanne O'Neill to approve the check register #15556 - #15616 and auto deposits for September 2018. All in favor. Motion carried.

Public Input: No public input.

Reports:

Foundation Report: Tim let everyone know that there is the ability to have a FaceBook Fundraising Campaign available. Paula said she had some bricks in that can have names etched on them. Looking at engraved bricks as well as tiles to sell as a fundraiser.

Director – Consolidated Communications is increasing internet speed for the Simla Branch. There will be a Strategic Planning Session on Saturday October 13th. There is a new threat to open access to information – groups of people are focusing on censoring electronic resources. Tim will share more information as he receives more information.

Elizabeth Branch – Career Online High School – a young woman has pledged to participate in this program and another person is interested in it as well. The Town of Elizabeth has disbanded the PAC – Public Arts Committee, Mary will find another way to be engaged with the community. Cathie Davis is our newest Library Services Technician. The Anime and Science fiction book club are fun and great programs. Lt. Governor Presentation showed a great support of literacy and libraries.

Elbert Branch – Michele (Shelly) Gould who is the Elbert School Librarian returns to the District (she used to be a substitute many years ago) as a Library Services Technician.

Trustee Items:

- a. **Discussion regarding 24-hour open access to Wi-Fi.** Discussion regarding having wi-fi available 24/7 outside of the libraries. Simla will put up signs for people to park that will not cause any disturbances or concerns to neighbors. Everyone was in favor of keeping this service. No decision.
- b. **Discussion and potential decision regarding new CO data protection law.** Rick Brown will work with Tim Miller on the recommends changes and will be presented at the next board meeting in October 2018.

- c. **Discussion and potential decision regarding circulation policy changes.**

A motion was made by Jill Duvall and seconded by Suzanne O'Neill to change the current Circulation policy under the "Renewals" section of the Pines & Plains Libraries Policy Manual – *"Items may be renewed in person, by telephone, or electronically up to three (3) times, unless the item is on hold for another patron."* It should read "up to six (6) times. All in favor. Motion carries.

A motion was made by Paula Wilderman and seconded by Jill Duvall to change the current Circulation policy under the "Circulation" section of the Pines & Plains Libraries Policy Manual – *"Borrowers are restricted to 100 items at one time, 10 of which may be DVDs."* The "10 of which may be DVDs" will be deleted. All in favor. Motion carries.

A motion was made by Paula Wilderman and seconded by Jill Duvall to change the current Circulation policy under the "Circulation" section of the Pines & Plains Libraries Policy Manual - *"Items may be checked out by anyone with a valid P&PL library card. Books are loaned for a three-week period. Videos, music CDs, and magazines are loaned for a period of one week."* – It should read "Items may be checked out by anyone with a valid P&PL library card. Books in any format are loaned for a three-week period. Films, magazines, and music CDs are loaned for one week. DVD series (e.g. television shows, miniseries, et cetera) are loaned for two weeks." All in favor. Motion carries.

- d. **Discussion and potential decision regarding appointment recommendations and applicants.**

The Board of Trustees recommended deferring discussion on this subject until there would be a quorum as Rick Brown and Suzanne O'Neill recused themselves from this discussion and potential decision. At this meeting that would leave only Jill Duvall and Paula Wilderman to make any motions and that would not be considered as a quorum. Further discussions will take place at the next board meeting in October 2018.

Adjournment

There being no further business the meeting was adjourned at 7:25 p.m.

The next regular meeting will be Wednesday, October 24, 2018 at the Elizabeth Branch Library at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant