



Elbert County Library District
Dba Pines & Plains Libraries
Board of Trustees
Regular Board Meeting Minutes

Wednesday, June 27, 2018

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting at the Elizabeth Library, 651 W. Beverly St. Elizabeth, CO 80107

Board Members Present: Rick Brown, Jill Duvall, Suzanne O'Neill, Susan Saint Vincent, and Paula Wilderman.

Staff Members Present: Tim Miller, Mary Blosser

Foundation Representatives: Paula Wilderman and Suzanne O'Neill

Guests: None

The meeting was called to order at 6:01 pm by Susan St. Vincent

Introduction to Guests – None

Previous Meeting(s) Minutes:

A motion was made by Rick Brown and seconded by Paula Wilderman to approve the June 27th, 2018 regular board meeting minutes as presented. All in favor. Motion carried.

Reports:

Treasurer's Report, Checks, and Auto-Deposits:

A motion was made by Suzanne O'Neill and seconded by Jill Duvall to approve the check register #15521 - #15554 and auto deposits for July 2018. All in favor. Motion carried.

Public Input: No public input.

Foundation Report: Verbal report and discussion. Suzanne O'Neill is organizing a volunteer "Thank You" event. She is determining a time that Trustees will be available. Wendy Walp is doing well in coordinating the Dine Around Elbert County event. She received a positive reception from restaurant owners. The Foundation will have a strategic planning session on July 27th, 2018 at the Country Corner Café in Simla.

Director: Information in written report. Simla Days went well.

Managers:

Elizabeth: Information in written report. Further discussion by Mary Blosser--Revisiting Founding Era presentation went very well. Thirty-seven people attended "Date Night Under Mars." Blosser and Coordinator Chelsea Kueht are considering a second weekly early literacy story time for Elizabeth due to popular demand. People are finding out about events through NextDoor social media. Programs and lectures are generally going very well in Elizabeth.

Kiowa/Elbert: Information in written report. No additional information.

Trustee Items:

a. President St. Vincent's 2019 Budget Committee Appointments:

President St. Vincent indicated she would like Trustees Duvall and Brown to serve on the Budget Committee, as they had prior years, for purposes of continuity, and that Trustee Wilderman should serve as well. Trustees Brown, Duvall, and Wilderman agreed to serve on the 2019 Budget Committee, all three board members accepting nominations and

appointments. The Trustees engaged in brief discussion and research of bylaws to ensure that the BOT did not need to ratify appointments for existing, ongoing committees. Rick Brown cited the section of bylaws which indicates that the board does not need to approve presidential appointments for committees. St. Vincent appointed Director Tim Miller as Budget Committee Chair. She also appointed to the committee Financial Administrative Assistant Wendy Walp. Trustee O'Neill reminded the committee that these meetings would need to be posted and public, according to Colorado Open Meetings Laws, as they included three board members.

b. Discussion and potential decision regarding a real estate appraisal for 651 W. Beverly St.

Discussion: Tim Miller briefed the Trustees on a meeting with the District real estate broker Mitch Trevey and associates. Public and commercial entities had expressed to Trevey more interest in buying the Elizabeth facility than in sub-leasing it. Due to build-out costs, as well as Town government requirements for hardscaping, tap fees, and improvements prospective lessees have shied away from making offers. Trevey introduced the idea of potential sale or partnership with other local governments in order to create a kind of "community center." Trevey had also mentioned the prospect of funding a new building with proceeds from the sale of the Elizabeth facility. Miller informed Trevey that a sale, trade, or partnership would need to fund complete "pay-off" of the remainder of the facility's Lease Purchase option. Miller told the Trustees that the first step to entertaining purchase offers and partnerships would be to fund an updated appraisal. However, appraisal proposals, so far, had come in too high for the 2018 budget, and the District had received no formal offers for either purchase or partnership in regard to the Elizabeth facility and land. The Trustees and Miller agreed that the top priority was to pay-off the Lease Purchase Option for the building, the urgency of capital improvements for all facilities should be discussed at the pending strategic retreat, and that the appraisal should be tabled. No action taken by the Board.

c. Discussion regarding reappointment recommendations for Trustees Brown and O'Neill submitted to the BOCC

Discussion: President St. Vincent indicated that the 60-day clock is ticking on the BOCC appointments. Trustee Duvall said the BOCC indicated the potential appointments would be on the August 8th agenda. Discussion about who should be present during the BOCC meeting, which included prospective appointments, ensued. St. Vincent said she could be there on August 8th. Director Tim Miller said that he could be there as well. No action taken by the Board.

d. Discussion and potential decision regarding a date for a strategic plan retreat in October or November

Tim Miller had included a memo in the board packet which outlined the qualifications of Pat Wagner, owner of Pattern Research and nationally renowned library consultant, for facilitating a strategic retreat near the end of the year. Rick Brown inquired about Wagner's facilitation fees. Miller indicated her fee was \$300. The BOT agreed that this facilitation was cost effective. Susan St. Vincent asked Miller to collaborate with Wagner to determine a retreat date for either October 13th or October 27th, to be held as a public meeting at the residence of Jill and Jim Duvall.

Adjournment

There being no further business the meeting was adjourned at 7:07 p.m.

The next regular meeting will be Wednesday, August 22nd, 2018 at the Elizabeth Branch Library at 6:00 pm.

Respectfully submitted by Tim Miller, Director