



Elbert County Library District  
Dba Pines & Plains Libraries  
Board of Trustees  
Regular Board Meeting Minutes

Wednesday, June 27, 2018

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting at the Simla Library, 504 Washington, Simla, CO 80835.

**Board Members Present:** Rick Brown, Jill Duvall, Suzanne O'Neill, Susan Saint Vincent, and Paula Wilderman.

**Staff Members Present:** Tim Miller and Wendy Walp.

**Foundation Representative:** Paula Wilderman

**Guests:** None

The meeting was called to order at 6:04 pm by Susan St. Vincent

Introduction to Guests – None

**Minutes:**

A motion was made by Jill Duvall and seconded by Paula Wilderman to approve the May 23, 2018 regular board meeting minutes and June 15, 2018 special board meeting minutes as presented. All in favor. Motion carried.

**Treasurer's Report:**

A motion was made by Rick Brown and seconded by Jill Duvall to approve the check register #15490 - #15520 and auto deposits for June 2018. All in favor. Motion carried. The Branch Report will change the fourth column to say "Remaining in Budget" instead of "Left to Spend."

**Public Input:** No public input.

**Reports:**

**Foundation Report:** Wendy talked about the "Dine Around Elbert County Bingo." There are 12 businesses participating. The bingo is for the months of June and July. Discussion was had about the "Thank You" party at the end of the August put on by the Trustees and Friends of the Libraries. It would be good to thank the people who were part of the formation of the District. Wendy will research who was on that team.

**Director** – Staff issues – employees leaving and the schedule changes needed to accommodate these events.

**Trustee Items:**

- a. **Discussion and potential decision regarding Trustee appointment and recommendations to BOCC for 2018.** Trustee Duvall moves and Trustee Wilderman seconded to recommend Rick Brown and Suzanne O'Neill for reappointment to the Board of Trustees. Trustee Brown and Trustee O'Neill recused themselves from the vote. All in favor. Motion carried.
- b. **Discussion and potential decision regarding a workshop date for strategic and facilities planning.** The Board indicated a preference for an outside facilitator, rather than the Director, and that they would revisit the issue and name a specific date later in the year for this session.
- c. **Discussion regarding statistics presentation interval (tabled from regular May meeting).**  
The board of trustees recognizes the input from the Director on trends that need to be presented on a monthly, quarterly, annual or on an as-needed basis. The Trustees gives the Director the direction to proceed as meets industry standards.

**Adjournment**

There being no further business the meeting was adjourned at 7:29 p.m.

The next regular meeting will be Wednesday, July 25, 2018 at the Elizabeth Branch Library at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant