P&PL 2016 Draft Budget

PAPL	2010 Drait Budget							
Acct No.	Pines & Plains Libraries	2013	2013	2014	2014	2015	2015	2016
		Adopted	Actual	Adopted	Actual	Adopted	Guesstimate	Draft
	General Fund							
	Estimated Resources:							
	Operating Revenue:							
	Carlson Building Lease	\$2,400.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	SCD Lease				\$12,000.00			
	PanTerra Sub-Lease							
	P&PL Meeting Room	\$800.00	\$1,589.50	\$1,000.00	\$530.00	\$1,000.00	\$560.00	\$575.00
	Fines	\$11,000.00	\$11,590.61	\$11,500.00	\$12,704.39	\$13,000.00	\$11,095.64	\$11,000.00
	Miscellaneous/Interest Income	\$1,000.00	\$1,015.00	\$1,000.00	\$280.48	\$1,000.00	\$230.70	\$250.00
	Total Operating Revenue:	\$15,200.00	\$17,395.11	\$13,500.00	\$25,514.87	\$15,000.00	\$11,886.34	\$11,825.00
	Non-Operating Revenue:							
	Carry forward from State Grants			\$5,500.00		\$5,500.00	\$5,831.00	\$7,584.00
	Property Tax	\$640,963.00	\$651,770.69	\$659,965.00	\$653,345.50	\$654,305.00	\$642,710.89	\$733,000.00
	Grants – SRP	\$600.00	\$750.00	\$600.00	\$750.00	\$750.00	\$750.00	\$750.00
	Grants - LSTA							
	Grants		\$7,991.00		\$11,270.00			
	Grants - BTOP		\$2,500.00					
	Grants - state grants for libraries	\$0.00		\$5,991.00		\$5,991.00	\$7,584.00	\$7,584.00
	SOT Tax	\$90,000.00	\$100,015.41	\$92,000.00	\$108,680.54	\$108,000.00	\$110,521.18	\$110,000.00
	Int. on Taxes	\$1,000.00	\$822.40	\$800.00	\$1,200.28	\$800.00	\$1,256.38	\$1,200.00
	Investment Income	\$600.00	\$329.29	\$300.00	\$294.20	\$300.00	\$286.87	\$300.00
	E-Rate	\$6,300.00	\$5,326.80	\$6,300.00	\$6,130.80	\$3,700.00	\$3,700.00	\$1,000.00
								·
	<b>Total Non-Operating Revenue:</b>	\$739,463.00	\$769,505.59	\$771,456.00	\$781,671.32	\$779,346.00	\$772,640.32	\$861,418.00
	Total Operating and Non-Operating	, ,	,	,	,	,	,	
	Revenue	\$754,663.00	\$786,900.70	\$784,956.00	\$807,186.19	\$794,346.00	\$784,526.66	\$873,243.00
	Beginning Balance: Jan 1	\$304,000.00	\$295,610.03	\$360,000.00	\$367,863.82	\$400,000.00	\$369,119.36	\$400,000.00

	Proceeds from Sale of Carlson Building	\$140,000.00	\$138,424.00					
	<b>Total Revenues Available:</b>	\$1,198,663.00	\$1,220,934.73	\$1,144,956.00	\$1,175,050.01	\$1,194,346.00	\$1,153,646.02	\$1,273,243.00
	Estimated Expenditures/Operating Expenses	2013	2013	2014	2014	2015	2015	2016
	Expenses							
	Personnel:	Adopted	Actual	Adopted	Actual	Adopted	Guesstimate	Draft
16010	Library Director / Branch Manager	Ф <b>77</b> (50 00	Φ <b>77</b> 550 71	Φ <b>7</b> 0, 600, 00	Φ70 427 1 <i>c</i>	Φ <b>7</b> 0 (00 00	Φ <b>52</b> 000 00	Φ55,000,00
16010	Fin. Admin. Asst.	\$77,650.00	\$77,550.71	\$79,600.00	\$79,437.16	\$79,600.00	\$53,099.90	\$55,000.00
16011	Administrative Support - Tech. Services	\$31,200.00	\$31,145.57	\$31,920.00	\$31,285.74	\$31,920.00	\$40,871.92	\$42,000.00
16012	Branch Managers	\$6,300.00	\$5,995.13	\$6,500.00	\$6,718.32	\$7,000.00	\$3,204.24	\$0.00
16013	Computer/Network Specialist	\$125,100.00	\$120,732.70	\$120,550.00	\$119,199.25	\$123,270.00	\$112,339.39	\$64,000.00
16017	Librarians	\$7,500.00	\$6,352.60	\$7,500.00	\$7,241.65	\$7,500.00	\$5,500.00	\$6,000.00
16020	Library Aides	\$133,000.00	\$142,400.66	\$142,137.00	\$136,631.89	\$134,000.00	\$136,303.97	\$143,239.75
16022	Janitorial/Maintenance	\$5,800.00	\$5,923.16	\$5,850.00	\$10,229.47	\$12,300.00	\$11,292.56	\$7,712.64
16024	Substitutes	\$9,000.00	\$10,918.00	\$10,500.00	\$9,911.77	\$10,500.00	\$11,781.25	\$15,000.00
16025	Employee Rewards & Recognition	\$9,200.00	\$8,981.27	\$9,500.00	\$9,764.73	\$10,000.00	\$8,715.96	\$8,096.40
10033	Pay increases at 2%	\$500.00	\$377.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
16045	Staff Day and Meetings							\$6,400.98 \$4,316.49
10043	Total Personnel Charges:	\$405,250.00	\$410,376.80	\$414,557.00	\$410,919.98	\$416,590.00	\$383,609.19	
	Total Tersonner Charges.	\$405,250.00	\$410,370.80	\$414,557.00	\$410,919.98	\$410,590.00	\$383,009.19	\$352,266.25
	Administration:							
20010	Bank fees		\$400.00	\$450.00	\$314.70	\$100.00	\$0.00	\$100.00
26060	Benefits (Health Ins./ Anthem Life)	\$58,000.00	\$54,801.49	\$60,000.00	\$46,682.07	\$58,000.00	\$43,176.71	\$45,000.00
26070	Workers Compensation	\$1,200.00	\$983.00	\$1,200.00	\$1,173.18	\$1,400.00	\$768.34	\$1,000.00
20070	11 Orkers Compensation	ψ1,200.00	φ203.00	ψ1,200.00	Ψ1,1/3.10	Ψ1,+00.00	ψ100.3 <del>4</del>	Ψ1,000.00

26080	PERA	\$55,519.00	\$53,812.52	\$57,000.00	\$53,877.50	\$57,000.00	\$49,679.83	\$45,000.00
26085	Medicare	\$6,000.00	\$5,694.59	\$6,000.00	\$5,702.35	\$6,500.00	\$5,435.67	\$6,000.00
26090	Unemployment Insurance	\$1,200.00	\$1,122.19	\$1,200.00	\$1,179.81	\$1,300.00	\$1,097.49	\$1,000.00
	Total Administration:	\$121,919.00	\$116,413.79	\$125,400.00	\$108,614.91	\$124,300.00	\$100,158.04	\$98,100.00
	Materials and Supplies:							
36310	Printed Materials – Books	\$40,000.00	\$38,782.58	\$41,125.00	\$40,302.31	\$40,000.00	\$40,000.00	\$40,000.00
36315	Printed Materials – Reference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36320	Non-printed Materials (Media)	\$21,500.00	\$21,213.90	\$24,000.00	\$23,052.69	\$22,000.00	\$22,000.00	\$22,000.0
36325	Printed Materials-Mag/Newspapers	\$2,000.00	\$1,985.64	\$2,200.00	\$1,981.89	\$1,500.00	\$1,500.00	\$1,500.0
36328	Professional Collection	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.0
36329	Databases	\$6,500.00	\$6,455.00	\$6,500.00	\$6,227.50	\$6,000.00	\$6,000.00	\$6,000.0
36330	Library Collection Supplies	\$5,300.00	\$3,647.46	\$4,500.00	\$3,314.91	\$3,300.00	\$3,300.00	\$3,300.0
36335	Janitorial / Kitchen Supplies	\$1,000.00	\$977.54	\$1,000.00	\$882.61	\$1,000.00	\$1,000.00	\$1,000.0
36340	Office Supplies	\$5,000.00	\$4,662.94	\$5,000.00	\$4,107.95	\$4,000.00	\$4,000.00	\$4,000.0
36345	Office Supplies – District	\$2,000.00	\$1,902.33	\$2,000.00	\$1,940.09	\$1,600.00	\$1,600.00	\$1,600.0
36350	Marketing	\$3,000.00	\$1,821.75	\$3,100.00	\$3,016.13	\$8,500.00	\$2,500.00	\$3,000.0
36360	Postage	\$3,000.00	\$2,792.71	\$3,500.00	\$2,755.74	\$1,500.00	\$1,250.00	\$3,000.0
36380	Petty Cash	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$500.0
37335	State Grant Dispersal		\$3,307.05	\$11,491.00	\$5,520.47	\$5,991.00	\$5,831.00	\$5,991.0
	Total Materials and Supplies:	\$89,800.00	\$84,241.85	\$104,916.00	\$87,581.82	\$95,891.00	\$88,981.00	\$91,891.0
		2013	2013	2014	2014	2015	2015	20:
	Purchased Services:	Adopted	Actual	Adopted	Actual	Adopted	Guesstimate	Dra
46610	Audit	04.500.00	¢2.500.00	¢2.500.00	¢2.500.00	Φ2.500.00	¢2.700.00	Φ4. <b>7</b> 00.0
46620		\$4,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$4,500.0
46620	Advertising - Employment Advertising - General	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.0
	~	\$200.00	\$47.14	\$200.00	\$12.84	\$200.00	\$100.00	\$200.0
46640	Computer – Hardware	\$5,000.00	\$7,523.80	\$4,500.00	\$3,549.91	\$2,500.00	\$2,500.00	\$2,500.0
46642	Computer – Software	\$2,000.00	\$2,777.22	\$3,000.00	\$2,910.97	\$3,000.00	\$2,500.00	\$3,000.0
46644	Computer – Internet	\$4,600.00	\$4,160.94	\$4,600.00	\$4,110.18	\$4,600.00	\$4,375.68	\$4,600.0
46650	Furniture/Equipment (Repair)	\$500.00	\$545.00	\$500.00	\$0.00	\$500.00	\$500.00	\$500.0

46670	Computer - Technical Support	\$900.00	\$570.00	\$700.00	\$620.00	\$700.00	\$620.00	\$700.00
46675	Computer –ILS (Integrated Library							
	System)	\$11,824.00	\$11,791.00	\$18,500.00	\$18,440.81	\$6,100.00	\$4,800.00	\$5,200.00
46690	Professional Services	\$7,000.00	\$8,094.65	\$6,000.00	\$9,033.40	\$6,500.00	\$10,500.00	\$9,000.00
46700	Courier Service	\$1,600.00	\$1,480.00	\$1,600.00	\$1,480.00	\$1,600.00	\$1,480.00	\$1,600.00
46710	Meetings/Training	\$2,500.00	\$2,307.11	\$3,000.00	\$1,526.28	\$1,000.00	\$1,000.00	\$1,000.00
46740	Travel Allowance	\$5,000.00	\$7,357.45	\$7,500.00	\$7,875.82	\$4,000.00	\$6,500.00	\$7,000.00
46750	Building – Maintenance & Grounds	\$3,000.00	\$7,407.52	\$3,500.00	\$1,898.21	\$4,000.00	\$2,500.00	\$4,000.00
46770	Telephone	\$6,000.00	\$5,540.12	\$6,000.00	\$4,951.24	\$5,500.00	\$4,500.00	\$5,000.00
46780	Utilities	\$22,000.00	\$17,549.31	\$15,000.00	\$15,346.43	\$18,000.00	\$19,871.00	\$20,000.00
46785	Trash Pick-up	\$800.00	\$880.92	\$800.00	\$742.92	\$800.00	\$745.22	\$800.00
	Total Purchased Services:	\$77,424.00	\$81,532.18	\$78,900.00	\$75,999.01	\$62,500.00	\$65,991.90	\$69,600.00
	Fixed Charges:							
56810	Rent (Simla)	\$21,870.00	\$21,864.00	\$21,870.00	\$21,864.00	\$21,870.00	\$21,864.00	\$21,870.00
56820	Property, Liability, & D&O Insurance	\$9,000.00	\$8,016.00	\$10,013.00	\$8,513.43	\$8,500.00	\$8,849.25	\$8,500.00
56830	Treasurer's Fee	\$20,000.00	\$19,205.57	\$20,000.00	\$18,974.55	\$20,000.00	\$19,100.00	\$23,000.00
56840	Bond (Board of Trustees)	\$1,500.00	\$1,559.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Fixed Charges:	\$52,370.00	\$50,644.57	\$51,883.00	\$49,351.98	\$50,370.00	\$49,813.25	\$53,370.00
	Miscellaneous Expenses:							
77315	Professional Membership	\$650.00	\$692.50	\$1,300.00	\$1,187.95	\$1,400.00	\$1,400.00	\$2,000.00
77320	Board Misc. Expenses	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
77330	Board Training	\$0.00	\$0.00	\$1,000.00	\$448.00	\$0.00	\$0.00	\$0.00
77340	Summer Reading Program	\$4,000.00	\$3,460.97	\$4,000.00	\$3,809.63	\$3,000.00	\$3,000.00	\$4,000.00
77350	Other Library Programs	\$1,000.00	\$847.09	\$1,000.00	\$580.55	\$1,000.00	\$1,000.00	\$1,600.00
77380	Contingency	\$1,000.00	\$2,031.98	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
77390	Miscellaneous	\$1,000.00	\$11.70	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Miscellaneous Expenses:	\$7,900.00	\$7,044.24	\$9,300.00	\$6,026.13	\$6,400.00	\$5,400.00	\$8,600.00
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		2012	2012	2014	2014	2015	2015	2016
		2013 Adopted	2013 Actual	2014 Adopted	2014 Actual	2015 Adopted	2015 Guesstimate	2016 Draft
	Capital Outlay:	Adopted	Actual	Adopted	Actual	Adopted	Guessimate	Drait
	Cupitui Guttuj.							
86660	Furniture/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Capital Outlay:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Expenditures:	\$754,663.00	\$750,253.43	\$784,956.00	\$738,493.83	\$756,051.00	\$693,953.38	\$673,827.25
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97609	Appropriated Reserves Annual Increase							\$134,344.42
97610	Appropriated Reserces Carry Over	\$215,360.11	\$244,854.90	\$132,451.32	\$258,050.18	\$246,268.47	\$269,529.04	\$269,529.04
	Total Appropriated Reserves							\$403,873.46
97620	Emergency Reserves-TABOR	\$22,639.89	\$22,507.60	\$23,548.68	\$22,154.81	\$22,681.53	\$20,818.60	\$26,197.29
97625	Elizabeth Library							
	Lease payment allocation w/% rate increase	\$104,000.00	\$103,318.80	\$104,000.00	\$51,659.40	\$69,345.00	\$69,345.00	\$69,345.00
	ECLF Expenses	\$2,000.00	\$0.00	\$0.00	\$4,691.79	\$0.00	\$0.00	\$0.00
	Total Elizabeth Library	\$106,000.00	\$103,318.80	\$104,000.00	\$56,351.19	\$69,345.00	\$69,345.00	\$69,345.00
97630	District Office Building							
97030	District Office Building							
97635	Simla Library							
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	Total Simla Library							
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97640	Elbert School							
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97645	Kiowa Building							

97700	Election							
	Ending Balances	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
	<b>Total Estimated Expenses:</b>	\$1,198,663.00	\$1,220,934.73	\$1,144,956.00	\$1,175,050.01	\$1,194,346.00	\$1,153,646.02	\$1,273,243.00