



Elbert County Library District
Dba Pines & Plains Libraries
Board of Trustees
Regular Board Meeting Minutes

Wednesday, September 27th, 2017

The Board of Trustees of the Pines & Plains Libraries met for a regularly scheduled monthly meeting at the Elbert Library, 24489 Main Street, Elbert, CO 80106.

Board Members Present: Rick Brown, Jill Duvall, Suzanne O'Neill, Susan Saint Vincent, and Paula Wilderman.

Staff Members Present: Mary Blosser, Ruben Figueroa, Bev McGuire, Tim Miller and Wendy Walp.

Guests: P&PL Foundation Director Jim Duvall

The meeting was called to order at 6:05 pm by Susan St. Vincent

Pledge of Allegiance

Introduction to Guests – Jim Duvall

Minutes:

A motion was made by Rick Brown and seconded by Suzanne O'Neill to approve the August 23, 2017 meeting minutes as presented. All in favor. Motion carried.

Treasurer's Report:

A motion was made by Suzanne O'Neill and seconded by Paula Wilderman to approve the check register #15201 - #15228 and auto deposits for September 2017. All in favor. Motion carried.

Public Input: No public input, other than Mr. Duvall's comments on his Foundation activities as part of the Foundation Report.

Reports:

Director – Verbal discussion in addition to reports: Town of Kiowa collaboration, working with the Elizabeth School on a commercial for the Library District, Real Estate representative and their fast responses, and Tim working on the website design to make it more user friendly.

Elizabeth Library – Verbal discussion in addition to report: New sign for the Elizabeth Library, Career Online High School – 1 person has taken the assessment test, Eclipse program, working on events to use the telescope, discussion on decreasing visitor (door) count and circulation.

Kiowa Library – Verbal discussion in addition to report: Sandy Smith (a long time employee) retiring, removal of cacti, and Mary Mayfield delivering books.

Foundation Report:

Verbal report: Director There will be a Pines & Plains Libraries Foundation Wine Club event on Saturday, October 21st. The event will take place at the Elizabeth Library in the Meeting Room. The cost is \$30 per member before the event or \$35 per member at the door. There will be 2 glasses of wine given out and access to Silent Auction items. Paula Wilderman has been working on signage. Wendy Walp is helping Paula Wilderman with the Liquor License process thru the Town of Elizabeth. The hearing will be on Tuesday, October 10th at 7pm. Mary Blosser will go and represent the Foundation.

Pines & Plains Libraries 2018 Budget Public Hearing:

At 6:52 the Public Hearing was open for comments.

At 6:53 the Public Hearing was closed as there were not comments.

Trustee Items:

a. Discussion –

- i. **Real Estate Representation** – Trevey Land and Commercial Contract. A motion was made by Rick Brown and seconded by Paula Wilderman to approve the Exclusive right-to-lease Listing Contract dated September 25, 2017 with Trevey land and Commercial as presented. All in favor. Motion carried.

b. Decision –

- i. **2018 Budget Finalization and Submission** – A motion was made by Suzanne O'Neill and seconded by Jill Duvall to approve the Pines & Plains 2018 Budget as presented. All in favor. Motion carried.

Discussion on having a report presented to the Board of County Commissioners regarding the budget and goals of the District. A newspaper submission (Story) instead of a press release would be very nice.

Adjournment

There being no further business the meeting adjourned at 7:20 p.m.

The next regular meeting will be Wednesday, October 25, 2017 at the Elizabeth Branch Library at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant