



Elbert County Library District
Dba Pines & Plains Libraries
Board of Trustees
CORRECTED Regular Board Meeting Minutes

Wednesday, May 24, 2017

The Board of Trustees of the Pines & Plains Libraries met at a regularly scheduled monthly meeting at the Elizabeth Library, 561 Beverly Street, Elizabeth, CO 80107.

Board Members Present: Jill Duvall, Suzanne O'Neill, Susan Saint Vincent, and Paula Wilderman.

Board Members Excused: Rick Brown

Staff Members Present: Mary Blosser, Tim Miller and Wendy Walp.

Guests: Jim Duvall

The meeting was called to order at 6:00 pm.

Amendments to Agenda: CHANGE: V. Approval of Minutes – March May 3rd TO: V. Approval of Minutes May 3rd, 2017 and VI Treasurer's Report a. ii. Check register FROM: #15074-#15106 to be changed TO:#15074-#15107.

Minutes:

A motion was made by Suzanne O'Neill and seconded by Paula Wilderman to approve the May 3, 2017 Meeting Minutes with the following correction – Under Foundation Report: add – A verbal report was given on the Kiowa Library project. All in favor. Motion carries.

Treasurer's Report:

A motion was made by Suzanne O'Neill and seconded by Jill Duvall to approve the check register #15074 - #15107 and auto deposits for May 2017. All in favor. Motion carries.

Public Input: None

Reports:

Director – Tim spoke about the Colorado Humanities in Limon. This will be a great partnership with surrounding communities. There was discussion on the Program and Outreach Librarian Position Job Description. This position(s) will increase the outreach and programs in the Kiowa, Elizabeth, and Elbert Libraries.

Branch Manager – Mary spoke about her participation in the PAC (Public Arts Committee) that is through the Town of Elizabeth. Mary has offered the libraries to be outlets for citizens to take PAC Survey's online as well as the Libraries being polling places. The Elizabeth Friends will be having their monthly meeting on May25th. The Friends will be having a Tea on June 17, 2017, 11am-1pm held at the American Legion Hall in Elizabeth. Flyers, signs and handouts have been prepared for this event.

Foundation Report:

Jim has been working with the Rambler Museum for a fund-raiser. Jim will contact the Museum on Friday. Paula spoke about having a wine tasting with Silent Auction items. The donated artwork would work perfect for that. A verbal report was given on the Kiowa Library project.

Trustee Items:**a. Discussion –****i. Amended Site Plan Completion and Sub-Lease**

The Amended Site Plan has been approved by the Town of Elizabeth. The next step will be to engage a Commercial broker to help with this project. If anyone knows of any commercial brokers, please let Tim know. He will contact our attorney for broker suggestions.

b. Decision –**i. Intergovernmental Agreement with Elbert County**

A motion was made by Jill Duvall and seconded by Suzanne O'Neill to approve the Intergovernmental Agreement as presented. All in favor. Motion carries.

ii. Town of Elizabeth Tap Fee Payment

A recommendation of paying the Town of Elizabeth the Tap Fees in the amount of \$18,750. A motion was made by Paula Wilderman and seconded by Jill Duvall to pay the tap fees. All in favor. Motion carries.

c. Other Items -

Discussion took place about the Statistics chart. The data on Library cards will be updated for the years 2015 and 2016. Questions about the Program and Outreach Coordinator position(s). The board was in favor of this position to help facilitate programs. Programs are becoming a great way to reach out to the community and keep them coming back.

Adjournment

There being no further business the meeting adjourned at 6:55 p.m.

The next regular meeting will be Wednesday, June 28, 2017 at the SIMLA BRANCH LIBRARY at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant