



Elbert County Library District
Db a Pines & Plains Libraries
Board of Trustees
Regular Board Meeting Minutes

Wednesday, October 26, 2016

The Board of Trustees of the Pines & Plains Libraries met at a regularly scheduled monthly meeting in the Elizabeth Library, 651 Beverly Street, Elizabeth, CO 80107.

Board Members Present: Jill Duvall, Grant Thayer, Susan Saint Vincent, and Suzanne O'Neill.

Board Member Excused: Rick Brown

Staff Members Present: Mary Blosser, Tim Miller and Wendy Walp.

Guests: None

The meeting was called to order at 6:03 pm.

There were no additions or deletions to the agenda.

Minutes:

A motion was made by Grant Thayer and seconded by Jill Duvall to approve the September 28, 2016 Meeting Minutes as presented. All in favor. Motion carries.

Treasurer's Report:

A motion was made by Grant Thayer and seconded by Jill Duvall to approve the check register #14847 - #14877 and auto deposits for October 2016. All in favor. Motion carries.

Public Input For Items Not on The Agenda: None

Reports:

Branch Budget ... It was noted that there appears to be an issue with the last two totals on the last page of the report. Wendy will review and change appropriately.

Grants – The District's Administrative team will research possible Wells Fargo grants for the District.

November's agenda – The Trustees requested an Executive Session to discuss the Director's Annual Evaluation be included on the November agenda.

Foundation Report:

Trustee Items:

a. Discussion – i – 2017 Draft Strategic Plan

Tim Miller, Director, presented the 2017 Strategic Plan. It is very well thought out with Goals, Objectives and Strategies. All staff members will be a part of the implementation of this plan.

Discussion – ii - Elizabeth Building Update

Grant Thayer has worked with Save the Cowboy Church and stated that after discussions, there is not a positive transaction to be made with this organization. Wendy is working on the Amended Site Plan. Landscaping, lighting, parking/driveway/stripping, and having all the local experts sign off on the reports. It would be preferred to have all of this completed before a tenant comes on board. Mike Ryan with PanTerra refunded the utilities that took place while they were on the premises. Tim Miller spoke to Roger and he agreed to the following terms: 6% commission and exclude the Save the Cowboy Church from commission and the commission would be released only upon closing.

b. Decision – i – 2017 Meeting Schedule

A motion was made by Suzanne O'Neill and seconded by Jill Duvall to approve the 2017 Meeting Schedule as presented. All in favor. Motion carries.

Adjournment

There being no further business the meeting adjourned at 7:12 p.m.

The next regular meeting will be Tuesday, November 22, 2016 at the Elizabeth Branch Library at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant