



iElbert County Library District  
Db a Pines & Plains Libraries  
Board of Trustees  
Regular Board Meeting Minutes

Wednesday, July 27, 2016

The Board of Trustees of the Pines & Plains Libraries met at a regularly scheduled monthly meeting in the Elizabeth Library, 651 Beverly Street, Elizabeth, CO 80107.

**Board Members Present:** Rick Brown, Jill Duvall, Grant Thayer, Suzanne O'Neill and Susan Saint Vincent.

**Staff Members Present:** Mary Blosser, Tim Miller and Wendy Walp.

**Guests:** Jim Duvall

The meeting was called to order at 6:05 pm.

**Minutes:**

A motion was made by Suzanne O'Neill and seconded by Rick Brown to approve the June 22, 2016 and the July 7, 2016 Meeting Minutes as presented. All in favor. Motion carries.

**Treasurer's Report:**

A motion was made by Suzanne O'Neill and seconded by Rick Brown to approve the check register #14749 - #14785 and auto deposits for July 2016. All in favor. Motion carries.

**Public Input For Items Not on The Agenda:** None

**Reports:**

- Tim Miller spoke about the Needs Assessment Survey, Programs, new staff for Simla and the Strategic Plan.

**Foundation Report:**

The annual dinner will take place in 2017 as the Foundation would like this to be a big event and have some directives in place before this happens. Talked about the Dine Around Elbert County. Focus on donations from local businesses. The Foundation will be looking at specifics and working on priorities i.e. Capital Funding: Kiowa, Simla, Elbert and Elizabeth. July 23<sup>rd</sup> the Foundation is teaming up with the Town of Elizabeth for their Outdoor "Walk in" movie night – Patty Sward, Aimee Thomas, Wendy Walp and other volunteers will be selling popcorn, candy, snacks, and drinks at this event.

**Trustee Items:**

**a. Discussion – i - Elizabeth Building Update**

A motion was made by Rick Brown and seconded by Jill Duvall to authorize Pines & Plains Libraries Director, Tim Miller, to negotiate a termination of the PanTerra Energy lease upon such terms and conditions as he deems appropriate in the best interest of the district while also being true to the Board of Trustee's intent. All in favor. Motion carries.

**b. Decision – i – Budget Committee**

A motion was made by Jill Duvall and seconded by Suzanne O'Neill to approve the establishment of a Budget Committee for the 2017 Budget. All in favor. Motion carries. Susan Saint Vincent, President, appoints Grant Thayer, Jill Duvall, Tim Miller and Wendy Walp to the Budget Committee.

**Adjournment**

There being no further business the meeting adjourned at 7:47 p.m.

The next meeting will be Wednesday, August 24, 2016 at the Elizabeth Library at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant