

# P&PL 2015 Budget

Acct No.	Pines & Plains Libraries	2013	2014	2015
		Adopted	Adopted	Adopted
	<b>General Fund</b>			
	<b>Estimated Resources:</b>			
	<b>Operating Revenue:</b>			
	Carlson Building Lease	2,400	0	0
	ECLD Meeting Room	800	1,000	1,000
	Fines	11,000	11,500	13,000
	Miscellaneous/Interest Income	1,000	1,000	1,000
	<b>Total Operating Revenue:</b>	<b>15,200</b>	<b>13,500</b>	<b>15,000</b>
	<b>Non-Operating Revenue:</b>			
	Carry forward from State Grants		5,500	5,500
	Property Tax	640,963	659,965	654,305
	Grants – SRP	600	600	750
	Grants - LSTA			
	Grants - BTOP			
	Grants - state grants for libraries	0	5,991	5,991
	SOT Tax	90,000	92,000	108,000
	Int. on Taxes	1,000	800	800
	Investment Income	600	300	300
	E-Rate	6,300	6,300	3,700
	<b>Total Non-Operating Revenue:</b>	<b>739,463</b>	<b>771,456</b>	<b>779,346</b>
	<b>Total Operating and Non-Operating Revenue</b>	<b>754,663</b>	<b>784,956</b>	<b>794,346</b>
	Beginning Balance: Jan 1, 2014	304,000	360,000	400,000
	Proceeds from Sale of Carlson Building	140,000		
	<b>Total Revenues Available:</b>	<b>1,198,663</b>	<b>1,144,956</b>	<b>1,194,346</b>
	<b>Estimated Expenditures/Operating Expenses</b>			
	<b>Personnel:</b>			
16010	Library Director	77,650	79,600	29,500
16013	Library Director / Branch Manager	0	0	50,500
16011	Fin. Admin. Asst.	31,200	31,920	41,298
16012	Admin Support - Tech. Services	6,300	6,500	7,000
16015	Branch Managers	125,100	120,550	89,270
16017	Computer/Network Specialist	7,500	7,500	7,500
16020	Librarians	133,000	142,137	134,000
16022	Library Aides	5,800	5,850	12,300
16024	Janitorial/Maintenance	9,000	10,500	10,500
16025	Substitutes	9,200	9,500	10,000
16035	Employee Rewards & Recognition	500	500	500
	<b>Total Personnel Charges:</b>	<b>405,250</b>	<b>414,557</b>	<b>392,368</b>
	<b>Administration:</b>			
20010	Bank fees		450	100
26060	Benefits (Health Ins./ Anthem Life)	58,000	60,000	58,000
26070	Workers Compensation	1,200	1,200	1,400
26080	PERA	55,519	57,000	57,000
26085	Medicare	6,000	6,000	6,500

26090	Unemployment Insurance	1,200	1,200	1,300
	<b>Total Administration:</b>	<b>121,919</b>	<b>125,400</b>	<b>124,300</b>

		<b>2013</b>	<b>2014</b>	<b>2015</b>
		<b>Adopted</b>	<b>Adopted</b>	<b>Adopted</b>
	<b>Materials and Supplies:</b>			
36310	Printed Materials – Books	40,000	41,125	40,000
36315	Printed Materials – Reference	0	0	0
36320	Non-printed Materials (Media)	21,500	24,000	22,000
36325	Printed Materials–Mag/Newspapers	2,000	2,200	1,500
36328	Professional Collection	0	0	0
36329	Databases	6,500	6,500	6,000
36330	Library Collection Supplies	5,300	4,500	3,300
36335	Janitorial / Kitchen Supplies	1,000	1,000	1,000
36340	Office Supplies	5,000	5,000	4,000
36345	Office Supplies – District	2,000	2,000	1,600
36350	Marketing	3,000	3,100	8,500
36360	Postage	3,000	3,500	1,500
36380	Petty Cash	500	500	500
37335	Grants		11,491	5,991
	<b>Total Materials and Supplies:</b>	<b>89,800</b>	<b>104,916</b>	<b>95,891</b>
	<b>Purchased Services:</b>			
46610	Audit	4,500	3,500	3,500
46620	Advertising - Employment	0	0	0
46621	Advertising – General	200	200	200
46640	Computer – Hardware	5,000	4,500	2,500
46642	Computer – Software	2,000	3,000	3,000
46644	Computer – Internet	4,600	4,600	4,600
46650	Furniture/Equipment (Repair)	500	500	500
46670	Computer - Technical Support	900	700	700
46675	Computer –ILS (Integrated Library System)	11,824	18,500	6,100
46690	Professional Services	7,000	6,000	6,500
46700	Courier Service	1,600	1,600	1,600
46710	Meetings/Training	2,500	3,000	1,000
46740	Travel Allowance	5,000	7,500	4,000
46750	Building – Maintenance & Grounds	3,000	3,500	4,000
46770	Telephone	6,000	6,000	5,500
46780	Utilities	22,000	15,000	18,000
46785	Trash Pick-up	800	800	800
	<b>Total Purchased Services:</b>	<b>77,424</b>	<b>78,900</b>	<b>62,500</b>
	<b>Fixed Charges:</b>			
56810	Rent (Simla)	21,870	21,870	21,870
56820	Property, Liability, & D&O Insurance	9,000	10,013	8,500
56830	Treasurer’s Fee	20,000	20,000	20,000
56840	Bond (Board of Trustees)	1,500	0	0
	<b>Total Fixed Charges:</b>	<b>52,370</b>	<b>51,883</b>	<b>50,370</b>

		<b>2013</b>	<b>2014</b>	<b>2015</b>
		<b>Adopted</b>	<b>Adopted</b>	<b>Adopted</b>
	<b>Miscellaneous Expenses:</b>			
77315	Professional Membership	650	1,300	1,400
77320	Board Misc. Expenses	250		
77330	Board Training	0	1,000	0
77340	Summer Reading Program	4,000	4,000	3,000
77350	Other Library Programs	1,000	1,000	1,000
77380	Contingency	1,000	1,000	1,000
77390	Miscellaneous	1,000	1,000	0
	<b>Total Miscellaneous Expenses:</b>	<b>7,900</b>	<b>9,300</b>	<b>6,400</b>
	<b>Capital Outlay:</b>			
86660	Furniture/Equipment			
	<b>Total Capital Outlay:</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Expenditures:</b>	<b>754,663</b>	<b>784,956</b>	<b>731,829</b>
<b>97610</b>	<b>Appropriated Reserves</b>	<b>215,360</b>	<b>132,451</b>	<b>271,217</b>
<b>97620</b>	<b>Emergency Reserves-TABOR</b>	<b>22,640</b>	<b>23,549</b>	<b>21,955</b>
97625	<b>Elizabeth Library</b>			
	Lease payment allocation	104,000	104,000	69,345
	ECLF Expenses	2,000		
	<b>Total Elizabeth Library</b>	<b>106,000</b>	<b>104,000</b>	<b>69,345</b>
97630	<b>District Office Building</b>			
97635	<b>Simla Library</b>			
	<b>Total Simla Library</b>			
97640	<b>Elbert School</b>			
97645	<b>Kiowa Building</b>			
97700	Election			
	Ending Balances	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
	<b>Total Estimated Expenses:</b>	<b>1,198,663</b>	<b>1,144,956</b>	<b>1,194,346</b>