



Elbert County Library District
Db a Pines & Plains Libraries
Board of Trustees
Regular Board Meeting Minutes

Wednesday, February 22, 2017

The Board of Trustees of the Pines & Plains Libraries met at a regularly scheduled monthly meeting at the Elizabeth Library, 651 Beverly Street, Elizabeth, CO 80107.

Board Members Present: Rick Brown, Jill Duvall, Suzanne O'Neill, Susan Saint Vincent, and Paula Wilderman.

Staff Members Present: Ruben Figueroa, Tim Miller and Wendy Walp.

Guests: Jim Duvall

The meeting was called to order at 6:06 pm.

There were no additions or deletions to the agenda.

Minutes:

A motion was made by Rick Brown and seconded by Jill Duvall to approve the January 26, 2017 Meeting Minutes as presented. All in favor. Motion carries.

Treasurer's Report:

A motion was made by Suzanne O'Neill and seconded by Jill Duvall to approve the check register #14971 - #15001 and auto deposits for February 2017. All in favor. Motion carries. Discussion regarding the expenses for the Elizabeth Amended Site Plan to be taken out of the Reserves account.

Public Input: Jim spoke about the joint Foundation and Friends meeting. He said that it was timely and productive. The next joint meeting will be on Saturday, May 20th at the Elizabeth Library at 9:00 am. The Duvall's will bring the treats.

Reports:

Directors – Tim spoke about the Elizabeth Parks and Recreation coming by today, February 22nd to look at the warehouse. They were amazed and pleasantly surprised how large the space is and getting ideas for indoor facilities. An update on the Kiowa facilities will take place at the March or April board meeting. Suzanne said she will look at grant workshops / seminars that she believes are held twice a year.

Branch Managers – Discussion about programs and increasing programs and attendance at the Elizabeth Branch. With the newest hire, Chelsea, increased programs as well as attendance is highly anticipated. The Elbert Branch is going strong with having programs especially since they have not had them for too long. Simla is going very strong in their programs due to several very active employees who are very program minded.

Foundation Report: Joint meeting on Saturday, February 18th at Patty Ann's Café with the Foundation, Friends of the Libraries and P&PL Staff. It was great to start an open dialogue between everyone. The Foundation sees their role as being more of a Capital Improvements division whereas the Friends help in the programs and outreach for their specific branches. The Foundation identified the capital projects in this order: Kiowa, Simla, Elizabeth and then Elbert.

Trustee Items:

a. Discussion – Elizabeth Facility Update

Elizabeth Facility Update: The Amended Site Plan has been submitted to the Town of Elizabeth. Dick Eason is no longer with the Town and Elizabeth and Grace Erickson (Community Development Director) is working with the Library to complete this project. All agencies have through Tuesday, March 14, 2017 to review the materials and submit comments. If an agency does not submit a response through that date, it will be assumed that the agency has no comments. More information will be given at the next board meeting on March 22nd.

b. Decision Item: Policy Manual Changes

Discussion was had on the proposed changes to the Policy Manual. A motion was made by Suzanne O'Neill and seconded by Jill Duvall to accept the changes as proposed and amended by Rick Brown. All in favor. Motion carries.

c. Other Items: None

Adjournment

There being no further business the meeting adjourned at 8:04 p.m.

The next regular meeting will be Wednesday, March 22, 2017 at the Elizabeth Branch Library at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant