



Elbert County Library District
Db a Pines & Plains Libraries
Board of Trustees
Regular Board Meeting Minutes

Wednesday, April 27, 2016

The Board of Trustees of the Pines & Plains Libraries met at a regularly scheduled monthly meeting in the Kiowa Library, 331 Comanche Street, Kiowa, CO 80117.

Board Members Present: Rick Brown, Jill Duvall, Susan Saint Vincent and Grant Thayer.

Board Members Excused: Suzanne O'Neill

Staff Members Present: Ruben Figueroa, Mary Blosser, Tim Miller and Wendy Walp.

Guests: None

The meeting was called to order at 6:02 pm. The pledge of Allegiance was given.

Minutes:

A motion was made by Rick Brown and seconded by Jill Duvall to approve the March 30, 2016, Meeting Minutes as presented. Grant Thayer abstained as he was not in attendance at the March 30th meeting. Rick Brown, Jill Duvall and Susan Saint Vincent were in favor. Motion carries.

Treasurer's Report:

A motion was made by Rick Brown and seconded by Grant Thayer to approve check register #14646 - #14681 and auto deposits for April 2016. All in favor. Motion carries.

Public Input For Items Not on The Agenda: None

Reports:

- All the board members enjoy the thoroughness of the reports as well as the different stat numbers that show how important the Libraries are to the communities.

Foundation Report:

Upcoming collaboration with the Town of Elizabeth and Elizabeth Fire Department is scheduled for June 7, 2016. The Foundation will again be holding its annual electronics recycling and Arc Thrift Store.

Trustee Items:

a. Discussion – Elizabeth Building Update

PanTerra Space – The Amended Site Plan has been drawn up by Keith Westfall, High Prairie Survey Company. It was presented to the Elizabeth Fire Department. A Narrative that was worked on by Tim Miller and Wendy Walp will be reviewed and revised by Rick Brown. Once the revisions have been made by Rick Brown, then the amended site plan and narrative will be given to the Town of Elizabeth for their approval.

b. Decision – Asset Disposal Policy

Rick Brown will review and revise the Asset Disposal Policy with Tim Miller and present to the Board at the May meeting.

Decision – Removing Fin. Admin. Assistant as Signer

A motion was made by Rick Brown and seconded by Jill Duvall to remove the Financial Administrative Assistant as Signer on the Community Banks of Colorado Savings Account. All in favor. Motion carries.

Decision – Declaration Regarding the P&PL Foundation

Rick Brown will assist Tim Miller in revising the Foundation's bylaws and the District's Declaration to be given to the Board of Trustees at the May meeting.

Adjournment

There being no further business the meeting adjourned at 7:08 p.m.

The next meeting will be Wednesday, May 25, 2016 at the Elizabeth Library at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant