



Elbert County Library District  
Db a Pines & Plains Libraries  
Board of Trustees  
Regular Board Meeting Minutes

Wednesday, March 23, 2016 which was moved to March 30, 2016 because of weather.

The Board of Trustees of the Pines & Plains Libraries met at a regularly scheduled monthly meeting in the Elizabeth Library, 651 W Beverly Street, Elizabeth, CO 80107.

**Board Members Present:** Rick Brown, Jill Duvall, Suzanne O'Neill, and Susan Saint Vincent.

**Board Members Excused:** Grant Thayer

**Staff Members Present:** Mary Blosser, Tim Miller and Wendy Walp.

**Guests:** Jim Duvall

The meeting was called to order at 6:02 pm. The pledge of Allegiance was given.

**Minutes:**

A motion was made by Jill Duvall and seconded by Suzanne O'Neill to approve the February 24, 2016, Meeting Minutes with the correction of removing Rick Brown's name as the person who adjourned the meeting at 7:14p.m. All in favor. Motion carries.

**Treasurer's Report:**

A motion was made by Rick Brown and seconded by Suzanne O'Neill to approve check register #14618 - #14645 and auto deposits for March 2016. All in favor. Motion carries.

**Public Input For Items Not on The Agenda:** None

**Reports:**

- 2015 Audit – Ms. Walp is working closely with Auditor Lori Hendrick and sending her requested documents as they become available – site visit will be the week of April 18<sup>th</sup>.

**Foundation Report:**

Upcoming collaboration with the Town of Elizabeth and Elizabeth Fire Department is scheduled for June 7, 2016. The Foundation will again be holding its annual electronics recycling and Arc Thrift Store.

**Trustee Items:**

**a. Discussion – Elizabeth Building Update**

Panterra Space – Staff is working with Dick Eason on the break-down for the \$33,000 tap fee that was mentioned in the Resolution 11R17. Will coordinate with Dick Eason, Rachel Hodgson, Clay Hurst and Susan St. Vincent if this task needs further exploring. We will research documentation in the Director's office as well. If assistance is needed for research, Rick Brown stated that he would be available to assist. If it comes to needing assistance from the District's attorneys, Seter & Vanderwall, then that is acceptable and authorized by the Trustees.

b. **Decision – Technology hardware disposal policy**

Tim Miller will look into other library policies. The Board granted flexibility to be provided to Administration as to the ways of disposal of hardware.

**Annual Meeting and Officer Elections:**

A motion was made by Jill Duvall and seconded by Rick Brown for the following slate of officers: Richard Brown, Vice President; Jill Duvall, Secretary/Treasurer; Suzanne O’Neill, Trustee and Pines & Plains Libraries Foundation Representative; and Susan Saint Vincent, President. All in favor. Motion carries.

**Adjournment**

There being no further business the meeting adjourned at 7:15 p.m.

The next meeting will be Wednesday, April 27, 2016 at the **KIOWA LIBRARY** at 6:00 pm.

Respectfully submitted by Wendy Walp, Financial Administrative Assistant